

# Device for PV Plant Monitoring and Load Management SUNNY HOME MANAGER in Sunny Portal User Manual



ΕN

# Table of contents

1	Information on this Manual	7
2	Safety	9
2.1	Intended Use	9
2.2	Safety Precautions	1
3	Product Description1	2
3.1	Sunny Home Manager1	2
3.2	SMA Radio-controlled Socket1	5
3.3	Sunny Portal	6
4	Getting Started	7
4.1	Registering the Sunny Home Manager in the Sunny Portal 1	7
4.2	Logaing In and Out of Sunny Portal	7
4.3	Setting the Language	7
	User Interface of the Sunny Home Manager Plant 18	
5	User Interface of the Sunny Home Manager Plant 1	8
5 6	User Interface of the Sunny Home Manager Plant 1 Page and Drop-down Menu	8 9
<b>5</b> <b>6</b> 6.1	User Interface of the Sunny Home Manager Plant 1 Page and Drop-down Menu	<b>8</b> 9 9
<b>5</b> <b>6</b> 6.1 6.2	User Interface of the Sunny Home Manager Plant1 Page and Drop-down Menu1 "Plant Selection" and "Plant List"1 "My Sunny Home Manager Plant"2	<b>8</b> <b>9</b> 9
<b>5</b> <b>6</b> 6.1 6.2 6.2.1	User Interface of the Sunny Home Manager Plant1         Page and Drop-down Menu         "Plant Selection" and "Plant List"         "My Sunny Home Manager Plant"         "Plant Profile"	<b>8</b> <b>9</b> 20
<b>5</b> <b>6</b> 6.1 6.2 6.2.1 6.2.2	User Interface of the Sunny Home Manager Plant1         Page and Drop-down Menu         "Plant Selection" and "Plant List"         "My Sunny Home Manager Plant"         "Plant Profile"         "Current Status and Forecast"	<b>8</b> <b>9</b> 20 20
<b>5</b> <b>6</b> 6.1 6.2 6.2.1 6.2.2 6.2.3	User Interface of the Sunny Home Manager Plant1         Page and Drop-down Menu         "Plant Selection" and "Plant List"         "My Sunny Home Manager Plant"         "Plant Profile"         "Current Status and Forecast"         "Energy Balance"	<b>8</b> 9 20 21 23
<b>5</b> <b>6</b> <b>6</b> .1 <b>6</b> .2 <b>6</b> .2.1 <b>6</b> .2.2 <b>6</b> .2.3 <b>6</b> .2.3 <b>6</b> .2.4	User Interface of the Sunny Home Manager Plant1         Page and Drop-down Menu         "Plant Selection" and "Plant List"         "My Sunny Home Manager Plant"         "Plant Profile"         "Current Status and Forecast"         "Energy Balance"         "Load Balance and Control"	<b>8</b> <b>9</b> 20 21 23 25
<b>5</b> <b>6</b> <b>6</b> .1 <b>6</b> .2 <b>6</b> .2.1 <b>6</b> .2.2 <b>6</b> .2.3 <b>6</b> .2.4 <b>6</b> .2.5	User Interface of the Sunny Home Manager Plant1         Page and Drop-down Menu         "Plant Selection" and "Plant List"         "My Sunny Home Manager Plant"         "My Sunny Home Manager Plant"         "Plant Profile"         "Current Status and Forecast"         "Energy Balance"         "Load Balance and Control"         "Energy and Power"	<ul> <li>8</li> <li>9</li> <li>20</li> <li>20</li> <li>21</li> <li>23</li> <li>25</li> <li>26</li> </ul>
<b>5</b> <b>6</b> <b>6</b> .1 <b>6</b> .2 <b>6</b> .2.1 <b>6</b> .2.2 <b>6</b> .2.3 <b>6</b> .2.4 <b>6</b> .2.5 <b>6</b> .2.6	User Interface of the Sunny Home Manager Plant1         Page and Drop-down Menu       1         "Plant Selection" and "Plant List"       1         "My Sunny Home Manager Plant"       2         "Plant Profile"       2         "Current Status and Forecast"       2         "Energy Balance"       2         "Load Balance and Control"       2         "Energy and Power"       2         "Annual Comparison"       2	8 9 20 21 23 25 26 27
<b>5</b> <b>6</b> <b>6</b> .1 <b>6</b> .2 <b>6</b> .2.1 <b>6</b> .2.2 <b>6</b> .2.3 <b>6</b> .2.4 <b>6</b> .2.5 <b>6</b> .2.6 <b>6</b> .2.7	User Interface of the Sunny Home Manager Plant1         Page and Drop-down Menu         "Plant Selection" and "Plant List"         "My Sunny Home Manager Plant"         "My Sunny Home Manager Plant"         "Plant Profile"         "Current Status and Forecast"         "Energy Balance"         "Load Balance and Control"         "Annual Comparison"         "Plant Monitoring"	8 9 20 21 23 25 26 27 27
<b>5</b> <b>6</b> <b>6</b> .1 <b>6</b> .2 <b>6</b> .2.1 <b>6</b> .2.2 <b>6</b> .2.3 <b>6</b> .2.4 <b>6</b> .2.5 <b>6</b> .2.6 <b>6</b> .2.7 <b>6</b> .2.8	User Interface of the Sunny Home Manager Plant1         Page and Drop-down Menu       1         "Plant Selection" and "Plant List"       1         "My Sunny Home Manager Plant"       2         "Plant Profile"       2         "Current Status and Forecast"       2         "Energy Balance"       2         "Load Balance and Control"       2         "Annual Comparison"       2         "Plant Monitoring"       2         "System Logbook"       2	8 9 20 21 23 25 26 27 27 29
<b>5</b> <b>6</b> <b>6</b> .1 <b>6</b> .2 <b>6</b> .2.1 <b>6</b> .2.2 <b>6</b> .2.3 <b>6</b> .2.4 <b>6</b> .2.5 <b>6</b> .2.5 <b>6</b> .2.7 <b>6</b> .2.8 <b>6</b> .3	User Interface of the Sunny Home Manager Plant1         Page and Drop-down Menu         "Plant Selection" and "Plant List"         "My Sunny Home Manager Plant"         "My Sunny Home Manager Plant"         "Plant Profile"         "Current Status and Forecast"         "Energy Balance"         "Load Balance and Control"         "Annual Comparison"         "Plant Monitoring"         "System Logbook"         "Performance Ratio"	8 9 20 21 23 25 26 27 27 29 60

6.4.1	"Daily Report"	)
6.4.2	"Monthly Report"	)
6.5	"Devices"	)
6.6	"Sensors"	)
6.7	"Configuration"	
6.7.1	"Plant Properties"	I
6.7.2	"System Presentation" Page	I
6.7.3	"Device Overview" Page	I
6.7.4	"Report Configuration"	3
6.7.5	"User Management"	3
6.8	"User Info/Logout"	3
6.8.1	"User Information"	3
6.8.2	"Logout"	3
7	Page Settings	l
7.1	Performing Settings on the Diagram	1
7.1.1	Setting the Display Period	1
7.1.2	Saving Diagram Data	1
7.1.3	Printing Diagram Data	5
7.1.4	Enlarging the View	5
7.1.5	Showing and Hiding Legends	5
7.2	Sorting the Plant List	5
7.3	Showing and Hiding SMA Radio-controlled Sockets 35	5
7.4	Publishing Pages	5
7.4.1	Releasing Pages for Viewing in Sunny Portal	5
7.4.2	Presenting Sunny Portal Pages on the Internet	7
8	Device Settings	3
8.1	Filtering the "Device Overview" Page	3
8.2	Calling up the Properties of a Device	3
8.3	Calling up the Parameters of a Device	>
8 /	Updating Parameters 39	>

8.5	Reading the Software Package Version
8.6	Configuring the Energy Meter 40
8.7	Setting the Data Request Interval
8.8	Activating / Deactivating the Automatic Software Update for the Sunny Home Manager
8.9	Entering the Phase
8.10	Entering the Generator Power
8.11	Changing the Device Name
8.12	Changing a Device's Description
9	Load Control
9.1	Safety when Configuring SMA Radio-controlled Sockets 45
9.2	Configuring SMA Radio-controlled Sockets
9.2.1	Requirements
9.2.2	Procedure
9.2.3	Activating/Deactivating Data Collection
9.2.4	Selecting the Load Types
9.2.5	Entering the Load Name
9.2.6	Entering the Power Consumption
9.2.7	Enter the Maximum Program Operating Time
9.2.8	Entering the Minimum Switch-on Time
9.2.9	Entering the Minimum Switch-off Time
9.2.10	Configuring the Time Period
9.3	Setting the Operating Mode of the SMA Radio-controlled Socket
9.4	Controlling the Loads using SMA Radio-controlled Sockets 53
9.4.1	Controlling "Program-controlled" Loads
9.4.2	Controlling "Not Program-controlled" Loads
10	Plant Management
10.1	Adding Devices to the Plant/Replacing Devices

10.2	Activating/Deactivating Devices
10.3	Replacing the Sunny Home Manager
10.4	Reassigning the Sunny Home Manager After Resetting the Sunny Home Manager Plant
10.5	Deleting a Device from the Sunny Portal
10.6	Deleting the Sunny Home Manager plant
11	Plant Monitoring61
11.1	Plant Monitoring Options
11.2	System Loabook
11.2.1	Calling up and Filtering Messages
11.2.2	Confirming Messages
11.3	Reports
11.3.1	Report Overview
11.3.2	Configuring Reports
11.3.3	Creating a Report for a Specific Date
11.4	Setting the Communication Monitoring
11.5	Setting the Inverter Comparison
12	Plant Settings
12.1	Entering the String Properties
12.2	Changing Plant Data71
12.3	Changing the Plant Name72
12.4	Setting the Plant Power
12.4.1	Manually Entering the Plant Power
12.4.2	Having the Plant Power Calculated
12.5	Changing the Plant Description
12.6	Changing Operator Data
12.7	Changing/Deleting the Plant Image74
12.8	Feed-in Tariff, Self-Consumption Tariff and Electricity Tariff 76

12.9	Setting the Optimization Target77
12.10	Entering CO <sub>2</sub> Avoided
12.11	Calculating the Predicted Annual Yield
12.12	Setting the Monthly Distribution of the Predicted Annual Yield. 80
12.13	Editing the Data Releases
13	User Management
13.1	Users and User Rights
13.2	Creating a New User
13.3	Deleting Users
13.4	Changing User Rights
13.5	Changing User Information
14	Password Information
14.1	Selecting Secure Passwords
14.2	Required Passwords
14.2.1	Sunny Portal Password
14.2.2	Plant Password
14.3	Changing Passwords
14.3.1	Changing the Sunny Portal Password
14.3.2	Changing the Plant Password
14.4	Lost Password
14.4.1	Forgotten Sunny Portal Password
14.4.2	Forgotten Password
15	Troubleshooting
16	Contact

# 1 Information on this Manual

### Validity

This manual applies to the following products:

- HM-BT-10.GR2 from software package 1.00.0.R
- BT-SOCKET-10 from software package 12.12.100.R
- Sunny Portal

### Target Group

This manual is intended for end users.

### Additional Information

Additional information is available at www.SMA.de/en:

Document title	Document type
Sunny Home Manager	Installation manual (document available in German only)
Performance ratio - Quality factor for the PV plant	Technical information

### Symbols

Symbol	Explanation
	Indicates a hazardous situation which, if not avoided, will result in death or serious injury.
	Indicates a hazardous situation which, if not avoided, could result in death or serious injury.
	Indicates a hazardous situation which, if not avoided, could result in minor or moderate injury.
NOTICE	Indicates a situation that can result in property damage if not avoided.
i	Indicates information that is important for a specific topic or objective, but is not safety-relevant.
	Indicates a requirement for meeting a specific goal.
Z	Desired result.
×	A problem that could occur.

### Typography

Typography	Usage	Example:
"Light"	<ul> <li>Inverter display messages</li> <li>Elements in a software user interface</li> </ul>	<ul> <li>The value can be read in the "Energy" field.</li> </ul>
	Connections	
Bold	• Elements to be selected	Select Settings.
	• Elements to be entered	• Enter 10 in the "Minutes" field.
>	<ul> <li>Several elements that are to be selected</li> </ul>	• Select <b>Settings &gt; Date</b> .
[Button/key]	<ul> <li>Button or key to be selected or pressed</li> </ul>	• Select [Next].

### Nomenclature

The following nomenclature is used in this manual:

Complete designation	Short form in this manual
SMA radio-controlled socket with Bluetooth <sup>®</sup> Wireless Technology	SMA radio-controlled socket
SMA Bluetooth <sup>®</sup> Piggy-Back, SMA Bluetooth <sup>®</sup> Piggy-Back Plus	SMA Bluetooth Piggy-Back
SMA Bluetooth <sup>®</sup> Wireless Technology	Bluetooth

### **Abbreviations**

Abbreviation	Designation	Explanation
AC	Alternating Current	-
DC	Direct Current	-
PV	Photovoltaics	-
SSL	Secure Sockets Layer	Protocol for transmitting coded data via the internet
URL	Uniform Resource Locator	-

# 2 Safety

# 2.1 Intended Use

#### Sunny Home Manager

The Sunny Home Manager is a device for monitoring PV plants and for controlling loads in households with PV plants. For this purpose, the Sunny Home Manager carries out the following tasks:

- Reading out energy meter data and data from SMA inverters with *Bluetooth* communication interfaces
- Sending data to the Sunny Portal
- Providing support in increasing the self-consumption rate

The Sunny Home Manager is not splash-proof.

• Only use the Sunny Home Manager indoors.

#### i Additional Information for France

In France, outdoor use of the Sunny Home Manager is forbidden, due to the legal restrictions regarding *Bluetooth* transmitting power.

The Sunny Home Manager must only be used with supported devices (see installation manual of the Sunny Home Manager).

It is not permitted to convert the Sunny Home Manager or install component parts.

Only use the Sunny Home Manager in accordance with the information provided in the enclosed documentation. Any other use can result in personal injury or property damage.

The enclosed documentation is an integral part of this product.

- Read and adhere to the documentation.
- Keep the documentation in a convenient place at all times for future reference.

#### SMA Radio-controlled Socket

The SMA radio-controlled socket supports load control in households with the Sunny Home Manager. For this purpose, the SMA radio-controlled socket carries out the following tasks:

- Converting control commands of the Sunny Home Manager
- · Measuring the energy consumption of the connected electrical loads
- Improving the wireless connection between Bluetooth devices

The SMA radio-controlled socket is not splash-proof.

• The SMA radio-controlled socket is only to be used indoors.

### i

#### Additional Information for France

In France, outdoor use of the SMA radio-controlled socket is forbidden, due to the legal restrictions regarding Bluetooth transmitting power.

It is not permitted to convert the SMA radio-controlled socket or install component parts, as the conversion or the installation of component parts can lead to property damage or injury.

Only use the SMA radio-controlled socket in accordance with the information provided in the enclosed documentation. Any other use can result in personal injury or property damage.

- Do not connect any medical devices to the SMA radio-controlled socket.
- Do not connect any loads to the SMA radio-controlled socket that require a continuous power supply (e.g. refrigerator, freezer).
- Do not connect any loads to the SMA radio-controlled socket that can cause injuries or fires if switched on unintentionally and while unattended (e.g. iron).
- Only connect loads to the SMA radio-controlled socket that are suitable for the voltage and power range of the SMA radio-controlled socket (see the installation manual of the Sunny Home Manager).
- Only connect the SMA radio-controlled socket to properly installed socket-outlets with a protective contact.

The enclosed documentation is an integral part of this product.

- Read and adhere to the documentation.
- Keep the documentation in a convenient place at all times for future reference.

#### **Sunny Portal**

The Sunny Portal is an Internet portal with the following functions:

- Visualizing the PV plant data and the data from the SMA radio-controlled socket.
- User interface for configuring the Sunny Home Manager and SMA radio-controlled sockets.

The enclosed documentation is an integral part of this product.

- Read and adhere to the documentation.
- Keep the documentation in a convenient place at all times for future reference.

## 2.2 Safety Precautions

#### Danger to Life by Connecting Medical Devices

Connecting medical devices while unattended can result in life-threatening situations.

• Do not connect any medical devices to the SMA radio-controlled socket.

#### Risk of Injury and Fire due to Unintentional and Unattended Switching on of Loads

Loads that are unintentionally activated via an SMA radio-controlled socket can cause injuries and fires (e.g. iron).

 Do not connect any loads to the SMA radio-controlled socket that can cause damage if switched on unintentionally and while unattended (e.g. iron).

#### Damage to Loads

Frequently switching a load on and off can damage it.

- Ask the load manufacturer whether the load is suitable for control via an SMA radio-controlled socket.
- Do not connect any loads to the SMA radio-controlled socket that require a continuous power supply.

# 3 Product Description

### 3.1 Sunny Home Manager

The Sunny Home Manager is a device for monitoring PV plants and for controlling loads in households with PV plants. For this purpose, the Sunny Home Manager carries out the following tasks:

- Reading out energy meter data and data from Bluetooth devices
- Sending data to the Sunny Portal
- Providing support in increasing the self-consumption rate

#### Reading out Energy Meter Data and Data from Bluetooth Devices

The Sunny Home Manager reads the data of the connected energy meter and *Bluetooth* devices. The Sunny Home Manager establishes the wireless connection to the *Bluetooth* devices via *Bluetooth*. The Sunny Home Manager is connected to the energy meters via cables.

#### Sending Data to the Sunny Portal

The Sunny Portal acts as a user interface of the Sunny Home Manager. The Sunny Home Manager sends the data read out to the Sunny Portal. The Sunny Home Manager establishes the connection to the Sunny Portal via a router.

#### Support in Increasing the Self-consumption Rate

Self-consumption means the consumption of PV power produced at the site where you are generating power.

In every household, there is "natural" self-consumption, as electrical loads are operated while PV power is produced (e.g. oven) and because certain electrical loads continuously consume power (e.g. refrigerator, devices in standby mode). If the PV plant produces a lot of PV power, it is possible that only a part of the PV power will be self-consumed. The residual PV power is fed into the power distribution grid.

A higher self-consumption rate can be achieved if electrical loads are specifically switched on when residual PV power is available.

The following functions of the Sunny Home Manager make it possible to increase the self-consumption rate:

Function	Explanation
Creating a yield forecast	The Sunny Home Manager receives location-based weather forecasts via the Internet and uses them to create yield forecasts for the PV plant.

Function	Explanation
Creating a load profile	The Sunny Home Manager detects how much energy is typically consumed at certain times in a household and uses this to create a load profile of the household.
	To create the load profile, the following energy meters must be connected to the Sunny Home Manager:
	Feed-in meter and consumption meter
	or
	Bidirectional meter for grid feed-in and purchased electricity
Controlling SMA radio- controlled sockets	Specific electrical loads connected to SMA radio-controlled sockets can be switched on and off by the Sunny Home Manager. For this purpose, the Sunny Home Manager uses the yield forecast and the load profile to determine favorable points in time for increasing the self-consumption rate.
Sending energy meter data to Sunny Backup systems	If a <i>Bluetooth</i> Piggy-Back Offgrid is installed in the Sunny Backup, the Sunny Home Manager can send the energy meter data to the Sunny Backup system.
	At a suitable point in time, the Sunny Backup activates the charge or electric discharge of the batteries:
	• If residual PV power is available, it is stored in the batteries.
	• If no PV power is available, the Sunny Backup activates the electric discharge of the batteries and the energy can be used.



Figure 1: PV plant with Sunny Home Manager (example)

Position	Designation
А	PV modules
В	Sunny Portal
С	PV inverter
D	Sunny Home Manager
E	Router
F	PV generation meter
G	Feed-in meter and consumption meter or bidirectional meter for grid feed-in and purchased electricity
Н	Power distribution grid
I	Sunny Backup
К	SMA radio-controlled socket
L	Battery
М	Electrical load

## 3.2 SMA Radio-controlled Socket

The SMA radio-controlled socket supports load control in households with the Sunny Home Manager. For this purpose, the SMA radio-controlled socket carries out the following tasks:

- Converting control commands of Sunny Home Manager
- Measuring the energy consumption of the connected electrical loads
- Improving the wireless connection between Bluetooth devices

#### **Converting Control Commands of Sunny Home Manager**

The Sunny Home Manager can switch the radio-controlled socket on and off. As a result, specific electrical devices can be switched on if there is a lot of PV power available, for example.

The points in time at which the Sunny Home Manager switches the radio-controlled socket on or off depend on the configuration of the SMA radio-controlled socket.

#### Measuring the Energy Consumption of the Connected Electrical Loads

The SMA radio-controlled socket measures the energy consumption of the connected electrical loads.

#### Improving the Wireless Connection between Bluetooth Devices

If the distance between *Bluetooth* devices is too great or obstructions interfere with the *Bluetooth* connection, the SMA radio-controlled socket can be used as a repeater. This closes the dead zone.

## 3.3 Sunny Portal

The Sunny Portal is an Internet portal with the following functions:

- Visualizing the PV plant data and the data from the SMA radio-controlled socket.
- User interface for configuring the Sunny Home Manager and SMA radio-controlled sockets.

The Sunny Portal receives the PV plant data and the data from the radio-controlled socket. The Sunny Portal transmits settings made on the Sunny Home Manager and SMA radio-controlled sockets via the Sunny Portal to the Sunny Home Manager. The Sunny Home Manager transmits the settings to the SMA radio-controlled sockets.

#### System requirements:

- □ Internet access
- □ JavaScript is activated in the web browser.

#### Supported web browsers:

- Google Chrome from version 14.0
- Microsoft Internet Explorer from version 8
- Mozilla Firefox from version 5
- Opera from version 11.0
- Safari from version 5.0

#### **Recommended screen resolution:**

Minimum 1 024 pixels x 768 pixels

#### SMA devices:

- Sunny Home Manager
- Recommended: SMA radio-controlled sockets

#### **Energy meter:**

SMA Solar Technology AG recommends connecting at least the following energy meters to the Sunny Home Manager:

• 1 feed-in meter and 1 consumption meter

#### or

• 1 bidirectional meter for grid feed-in and purchased electricity

# 4 Getting Started

### 4.1 Registering the Sunny Home Manager in the Sunny Portal.

You must register the Sunny Home Manager in the Sunny Portal using the Plant Setup Assistant (see the installation manual of the Sunny Home Manager).

### 4.2 Logging In and Out of Sunny Portal

#### Logging into Sunny Portal

#### **Requirement:**

- □ The Sunny Home Manager is registered in the Sunny Portal (see the installation manual of the Sunny Home Manager).
- 1. Open www.SunnyPortal.com.
- 2. In the "Login" area, enter the e-mail address in the "E-mail" text field.
- 3. Enter the Sunny Portal password in the "Password" text field.
- 4. Activate the SSL checkbox to transmit the encrypted login data.
- 5. Activate the "**Remain logged in**" checkbox to stay logged in for your next Sunny Portal visits. This way, you remain logged into Sunny Portal until you log out using the user interface.
- 6. Select [Login].

#### Logging Out of Sunny Portal

When you log out of Sunny Portal using the user interface, you protect your PV plant against unauthorized access.

• Select [Logout] in the header.

or

• Select User Info/Logout > Logout in the page and drop-down menu.

## 4.3 Setting the Language

1. In the user interface header, move the mouse pointer on state.

☑ A drop-down menu opens.

2. Select the desired language.

# 5 User Interface of the Sunny Home Manager Plant

#### Accessing the User Interface of the Sunny Home Manager Plant

If you have only created 1 plant in the Sunny Portal, you automatically access the user interface of the Sunny Home Manager plant after you log into Sunny Portal.

If you have several plants in the Sunny Portal, you must access the user interface of the Sunny Home Manager plant after you log into Sunny Portal.

- 1. Log into Sunny Portal (see Section 4.2).
- Select Plant Selection > "My Sunny Home Manager plant" in the page and drop-down menu.

SUNNY PORTAL 1 TH could ľ Current status 8.4 kW 9.8 kW ..... 11 8.4 kW 11 1.4 kW 11 11 1.4 kW 0.0 kW 11 1.4 kW 14 % 11 port (2) 11 Geräte (1) Config I Forecast and recommended action В U. Ċ. U. Ú. U. С цĿ, 11 Ú. цĿ, Ú.

☑ The user interface of the Sunny Home Manager plant opens.

Figure 2: User interface of the Sunny Home Manager plant in Sunny Portal

Position	Designation	Explanation	
А	Header	Select the user interface language	
		Log out of Sunny Portal	
В	Content area	Content of the selected page	
С	Page and drop-down menu	<ul> <li>Access to the various pages and menus of the Sunny Home Manager plant</li> </ul>	

# 6 Page and Drop-down Menu

# 6.1 "Plant Selection" and "Plant List"

#### The following is required to display the menu item and page:

 $\hfill\square$  Your e-mail address is assigned to more than 1 plant in Sunny Portal.

#### "Plant Selection" Menu Item

Under the "Plant Selection" menu item, you can select the desired plant (see Section 5 "User Interface of the Sunny Home Manager Plant", page 18).

### "Plant List" Page

The following data is shown for each plant:

- Plant power in kWp
- Total yield so far
- Total yield for the following time periods:
  - Current day
  - Previous day
  - Current month
- Specific plant yield (kWh/kWp) for the following time periods:
  - Current month
  - Current year

By default, the plant list is always sorted in ascending order according to the specific plant yield. You can also sort the plant list by other values and in descending order (see Section 7 "Page Settings", page 34).

# 6.2 "My Sunny Home Manager Plant"

## 6.2.1 "Plant Profile"

The Sunny Portal compiles the plant profile from information that you can enter in different Sunny Portal pages.

Information	Configuration	
"Location"	See Section 12.2 "Changing Plant Data", page 71	
"Operator"	See Section 12.6 "Changing Operator Data", page 74	
"Commissioning"	See Section 12.2 "Changing Plant Data", page 71	
"System power"	See Section 12.4 "Setting the Plant Power", page 72	
"Annual Production"	See Section 12.11 "Calculating the Predicted Annual Yield", page 79	
"CO2 avoided"	See Section 12.10 "Entering CO <sub>2</sub> Avoided", page 78	
"Modules"	See Section 12.4 "Setting the Plant Power", page 72	
"Angle of inclination"	See Section 8.10 "Entering the Generator Power", page 43	
"Tracking"		
"Inverter"	The Sunny Portal receives this information from the devices.	
"Communication"		
"Description"	See Section 12.5 "Changing the Plant Description", page 73	
Plant image	See Section 12.7 "Changing/Deleting the Plant Image", page 74	

The following information can be displayed in the plant profile:

### 6.2.2 "Current Status and Forecast"

The data displayed depends on the connected energy meter types. The data can only be completely displayed if at least the following energy meter types are connected to the Sunny Home Manger:

- Feed-in meter
- Consumption meter

#### "Current Status" Area

#### The following is required to display the "Current status" area:

□ The data request interval must be set to "Automatic" (see Section 8.7 "Setting the Data Request Interval", page 41).

In the "Current status" area, the following current PV plant data is displayed:

- PV power
- Grid feed-in
- Self-consumption
- Purchased electricity
- Consumption
- Self-consumption rate

The animated graphic visualizes the following current data:

- Grid feed-in
- Purchased electricity
- Self-consumption

#### "Forecast and Recommended Action" Area

The "Forecast and recommended action" diagram visualizes the following information:

- Weather forecast for the current date
- Expected PV power
- Tariff for the electricity purchased from the power distribution grid

Tip: Click the diagram and holding the left mouse button pressed, move the mouse left or right. This allows you to select another time period.



Figure 3: "Forecast and recommended action" diagram (example)

Position	Explanation	
А	Weather forecast	
В	Suitable time for manually switching on loads.	
	The Sunny Home Manager takes the following information into consideration for the recommended action:	
	Weather forecast	
	• Expected energy consumption of the household and loads connected to the SMA radio-controlled sockets.	
	<ul> <li>Reimbursement (see Section 12.8 "Feed-in Tariff, Self-Consumption Tariff and Electricity Tariff", page 76)</li> </ul>	
	<ul> <li>Electricity tariff (see Section 12.8 "Feed-in Tariff, Self-Consumption Tariff and Electricity Tariff", page 76)</li> </ul>	
	<ul> <li>Optimization target (see Section 12.9 "Setting the Optimization Target", page 77)</li> </ul>	
	• Azimuth angle and angle of inclination (see Section 12.1 "Entering the String Properties", page 70)	

Position	Explanation
С	Tariff for the electricity purchased from the power distribution grid
	Red: Expensive
	<ul> <li>Green: Good value. If you have only entered 1 electricity tariff, green is always displayed.</li> </ul>
	<ul> <li>Other colors: electricity tariffs between the most expensive and the lowest electricity tariff</li> </ul>
D	Expected PV power

### 6.2.3 "Energy Balance"

#### The following is required to display the page:

□ At least 1 consumption meter or 1 feed-in meter is connected to the Sunny Home Manager.

The data on the page can only be completely displayed if at least the following energy meter types are connected to the Sunny Home Manger.

- Feed-in meter
- Consumption meter

The "Energy balance" page consists of the following tabs:

Tab	Content		
"Current"	The following is required to display the tab:		
	The data request interval must be set to "Automatic" (see Section 8.7 "Setting the Data Request Interval", page 41).		
	The tab shows the following current data:		
	Current grid feed-in		
	Current self-consumption		
	Current generated PV power		
	Current purchased electricity		
	Current consumption		
"Day"	• Daily yield		
	Grid feed-in on one day		
	Self-consumption on one day		
	Purchased electricity on one day		
	Daily consumption		
	Self-consumption rate on one day		

Tab	Content
"Month"	Monthly yield
	<ul> <li>Total monthly grid feed-in and grid feed-in on the days of a month</li> </ul>
	• Total monthly self-consumption and self-consumption on the days of a month
	• Total monthly purchased electricity and purchased electricity on the days of a month
	Monthly consumption
	Monthly self-consumption rate
"Year"	Annual yield
	<ul> <li>Total annual grid feed-in and grid feed-in in the months of a year</li> </ul>
	• Total annual self-consumption and self-consumption in the months of a year
	• Total annual purchased electricity and purchased electricity in the months of
	a year
	Annual consumption
	Self-consumption rate of a year
"Total"	• Total yield
	Total grid feed-in
	Total self-consumption
	Total purchased electricity
	Total consumption
	Total self-consumption rate

## 6.2.4 "Load Balance and Control"

#### The following is required to display the page:

□ SMA radio-controlled sockets are configured in the Sunny Home Manager plant (see Section 9.2 "Configuring SMA Radio-controlled Sockets", page 46).

The page consists of the following tabs:

Tab	Content	
"Current"	The following is required to display the tab:	
	□ The data request interval must be set to "Automatic" (see Section 8.7 "Setting the Data Request Interval", page 41).	
	The tab shows the following current data:	
	Power consumption of the connected loads	
	<ul> <li>Current operation mode of the SMA radio-controlled sockets (see Section 9.3 "Setting the Operating Mode of the SMA Radio-controlled Socket", page 51)</li> </ul>	
	<ul> <li>Thick lines in the diagram: set time periods (see Section 9.2.10 "Configuring the Time Period", page 49)</li> </ul>	
	Tip: You can select the SMA radio-controlled sockets that the diagram is to display (see Section 7.3 "Showing and Hiding SMA Radio-controlled Sockets", page 35).	
"Day"	<ul> <li>Power consumption of the connected loads on the selected day</li> </ul>	
	<ul> <li>Last set operating mode of the SMA radio-controlled socket</li> </ul>	
	<ul> <li>Thick lines in the diagram: set time periods (see Section 9.2.10 "Configuring the Time Period", page 49)</li> </ul>	
	<ul> <li>History of each SMA radio-controlled socket: If 1 SMA radio-controlled socket was already configured for various loads,</li></ul>	
	Tip: You can select the SMA radio-controlled sockets that the diagram is to display (see Section 7.3 "Showing and Hiding SMA Radio-controlled Sockets", page 35).	
"Month"	Power consumption of the connected loads on the days of a month	
	Total power consumption of the connected loads in the selected month	
	• History of each SMA radio-controlled socket: If 1 SMA radio-controlled socket was already configured for various loads,   is displayed under the diagram on the left of the SMA radio-controlled socket icon. By clicking the icon, the history of all loads is displayed for those that were configured for the SMA radio-controlled socket.	
	Tip: You can select the SMA radio-controlled sockets that the diagram is to display (see Section 7.3 "Showing and Hiding SMA Radio-controlled Sockets", page 35).	

Tab	Content
"Year"	<ul> <li>Power consumption of the connected loads in the months of a year</li> </ul>
	Total power consumption of the connected loads in the selected year
	• History of each SMA radio-controlled socket: If 1 SMA radio-controlled socket was already configured for various loads,
	Tip: You can select the SMA radio-controlled sockets that the diagram is to display (see Section 7.3 "Showing and Hiding SMA Radio-controlled Sockets", page 35).
"Total"	<ul> <li>Power consumption of the connected loads in the individual years</li> </ul>
	<ul> <li>Total power consumption of the connected loads</li> </ul>
	<ul> <li>History of each SMA radio-controlled socket: If 1 SMA radio-controlled socket is already configured for various loads,          <sup>I</sup> is displayed under the diagram on the left of the SMA radio-controlled socket icon. By clicking the icon, the history of all loads is displayed for those that were configured for the SMA radio-controlled socket.     </li> </ul>
	Tip: You can select the SMA radio-controlled sockets that the diagram is to display (see Section 7.3 "Showing and Hiding SMA Radio-controlled Sockets", page 35).

# 6.2.5 "Energy and Power"

#### The following is required to display the page:

□ No consumption meter and no feed-in meter is connected to the Sunny Home Manager.

The page consists of the following tabs:

Tab	Content		
"Day"	Trend of the PV power over the day		
"Month"	<ul> <li>Total yield on the days of a month</li> </ul>		
	<ul> <li>If activated on the "Plant Properties" page: average expected yield (see Section 12.11 "Calculating the Predicted Annual Yield", page 79)</li> </ul>		
"Year"	<ul> <li>Total yield in the months of a year</li> </ul>		
	<ul> <li>If activated on the "Plant Properties" page: average expected yield (see Section 12.11 "Calculating the Predicted Annual Yield", page 79).</li> </ul>		
"Total"	Total yield of the previous years		
	<ul> <li>If activated on the "Plant Properties" page: average expected yield (see Section 12.11 "Calculating the Predicted Annual Yield", page 79)</li> </ul>		

## 6.2.6 "Annual Comparison"

Tab	Content	
"Total Yield"	<ul> <li>Yield trend of the previous years</li> <li>Average yield trend of the previous years</li> <li>If activated on the "Plant Properties" page: average expected yield (see Section 12.11 "Calculating the Predicted Annual Yield", page 79).</li> </ul>	
"Specific Plant Yield"	The specific plant yield is a key figure for describing a PV plant's quality. Plant-specific factors, such as location, angle of inclination, shading, module and inverter types are taken into consideration to calculate the specific plant yield. The specific plant yield enables you to compare various PV plants at various locations.	
	<ul> <li>Trend of the specific plant yield of each previous year</li> <li>Average trend of the specific plant yield of the previous years</li> <li>If activated on the "Plant Properties" page: average expected yield (see Section 12.11 "Calculating the Predicted Annual Yield", page 79).</li> </ul>	

# 6.2.7 "Plant Monitoring"

The page can display the following information:

- Plant configuration
- Communication monitoring
- Inverter comparison

#### **Plant Configuration**

#### The following is required to display the information:

□ You have detected new *Bluetooth* devices with the Configuration Assistant that have not yet been added to the Sunny Home Manager plant (see Section 10.1 "Adding Devices to the Plant/Replacing Devices", page 55).

You access the Configuration Assistant through the plant configuration. Using the Configuration Assistant, you can add new devices to the plant or replace devices.

#### **Communication Monitoring**

Communication monitoring displays the current communication status between the Sunny Home Manager and the Sunny Portal. If the Sunny Home Manager does not communicate with the Sunny Portal for longer than the time set, the Sunny Portal displays an error and notifies you by e-mail (see Section 11.4 "Setting the Communication Monitoring", page 67).

The communication monitoring status is displayed with the following symbols:

Symbol	Status	Explanation
	Deactivated	Communication monitoring is not set (see Section 11.4 "Setting the Communication Monitoring", page 67).
÷	ОК	Communication with Sunny Portal is OK. The time of last contact is displayed.
•	Error	Communication with Sunny Portal is interrupted. The "Details" link provides you with detailed information on the time of last contact.
		The error is displayed until it is cleared.
		If the error is not cleared, the Sunny Portal sends another e-mail reminder up to 3 days after the first e-mail was sent.
19	E-mail reminder is activated.	Clicking the bell icon stops the sending of reminder e-mails for the current error.
		If a new error occurs, the e-mail reminder is sent again.

#### **Inverter Comparison**

#### The following is required to display the information:

□ There are at least 2 inverters in the PV plant.

The Sunny Portal can recognize possible yield losses via the inverter comparison. If the specific yield of an inverter deviates strongly from the average yield of all inverters, Sunny Portal can inform you via e-mail (see Section 11.5 "Setting the Inverter Comparison", page 69).

Symbol	Status	Explanation
	Deactivated	The inverter comparison is not activated (see Section 11.5 "Setting the Inverter Comparison", page 69).
<b>5</b>	ОК	The yields of the monitored inverters are within the configured range. The total yield of the last day for all inverters is displayed.
	Error	The specific yield is outside of tolerance for at least 1 monitored inverter. You can read the following using the "Details" link:
		<ul> <li>The level of the specific yield of the affected inverters</li> </ul>
		<ul> <li>The level of the average value of all monitored inverters</li> </ul>

## 6.2.8 "System Logbook"

The page shows messages on the PV plant status. The following message types are available:

- Info
- Warning
- Failure
- Error

The messages help you to identify plant failures, for example. The number of unconfirmed messages comes after the colon of the page name.

#### Example: Display of unconfirmed Messages

"System logbook: 5" means that there are 5 unconfirmed messages.

You can filter and confirm messages that you have read (see Section 11.2 "System Logbook", page 62).

# 6.3 "Performance Ratio"

#### The following is required to display the page:

□ A Sunny SensorBox is in your Sunny Home Manager plant.

The performance ratio is a site-dependent measure of the quality of a PV plant that is independent of location (for information on the performance ratio, see technical information "Performance ratio - Quality factor for the PV plant" at www.SMA.de/en).

The page displays the following PV plant data:

- Mean values of performance ratio of the day of a month
- Mean values of performance ratio of the months of a year

## 6.4 "Report"

## 6.4.1 "Daily Report"

The page displays the following inverter data:

- Table with daily yield, monthly yield, annual yield
- Diagram with the development of the meter reading over the hours of a day

The page can be send along with a "Daily info report" (see Section 11.3.2 "Configuring Reports", page 65).

### 6.4.2 "Monthly Report"

The page displays the following inverter data:

- Table with monthly yield and annual yield
- Diagram with the development of the meter reading over the days of a month

The page can be sent along with a "Monthly info report" (see Section 11.3.2 "Configuring Reports", page 65).

## 6.5 "Devices"

A page with the respective inverter data for each inverter is displayed under the menu item "Devices":

- Diagram with the development of the meter reading in the months of a year
- Diagram with the mean value of power of one day in hours

### 6.6 "Sensors"

#### The following is required to display the menu item:

□ A Sunny SensorBox is in your Sunny Home Manager plant.

A page with the measured values of the respective Sunny SensorBox is displayed for each Sunny SensorBox under the menu item "Sensors".

# 6.7 "Configuration"

### 6.7.1 "Plant Properties"

The page consists of the following tabs:

Tab	Content					
"Plant Data"	Displays the general data on the PV plant. You can configure plant settings using this tab (see Section 12 "Plant Settings", page 70).					
"Operator"	Displays the operator's contact information.					
"Parameters"	Displays the following data: • Reimbursement • Electricity tariff • Optimization target • CO <sub>2</sub> avoided • Expected yield • If a Sunny SensorBox is in your Sunny Home Manager plant: performance ratio					
"Data releases"	Displays to which extent SMA Solar Technology AG or third parties may use your data. You can edit the data releases using this tab (see Section 12.13 "Editing the Data Releases", page 81).					

### 6.7.2 "System Presentation" Page

You have the following options with the "System Presentation" page:

- Send a link to your released pages to third parties (see Section 7.4.1 "Releasing Pages for Viewing in Sunny Portal", page 36).
- Incorporate the "Plant profile" page in other websites.

## 6.7.3 "Device Overview" Page

The page consists of the following tabs:

- "Device Overview"
- "Overview of New Devices"

#### "Device Overview"

The tab displays information on all your PV plant's Bluetooth devices.

-	Device Name: Serial Nu		Serial Number:	mber: Devices:		Data Collection:				
I		Refresh	Reset	Update	parameters	Active				
r		Device Name 🔺	Serial N	umber	Product Group	Data Collection	Monitoring	Properties	Parameters	Logbook
	E         172000131         172000131           E         172000161         172000161		Sunny Remote Socke	t O			×	<b></b>		
1			Sunny Remote Socke	t O			*	Ш.		
1	-	SB 4000TL-20 043	2100000	043	Sunny Boy 4000TL	0	٥		×	<b>1</b>
1	-	SB 4000TL-20 044	2100000	044	Sunny Boy 4000TL	۲	0		×	<b></b>
	-	SB 4000TL-20 054	2100000	054	Sunny Boy 4000TL	0	Θ		*	
		Sensorbox 698	1698		Sunny Sensorbox	0			×	Ш.
	E	Sunny HomeManager	111 1570001	11	Sunny Home Manage	er 🔘	٥	<b></b>	×	<u> </u>

Figure 4: "Device Overview" tab

Position	Designation	Explanation
А	Filter	Text fields and drop-down lists for filtering the device overview (see Section 8.1 "Filtering the "Device Overview" Page", page 38).
В	Device list	-
С	"Device Name"	Device name
D	"Serial Number"	Serial number of device
E	"Product Group"	Product group of the device, e.g., Sunny Home Manager, Sunny Boy 3000
F	"Data Collection"	Displays whether the data of this device is to be used on your Sunny Portal pages (see Section 10.2 "Activating/Deactivating Devices", page 56)
G	"Monitoring"	Displays whether the communication monitoring or the inverter comparison is activated ( ) or deactivated ( ) for the devices (see Section 11 "Plant Monitoring", page 61).
Н	"Properties"	Opens tab with device properties (see Section 8.2 "Calling up the Properties of a Device", page 38).
		You can perform settings on the devices using the "Properties" tab.
I	"Parameters"	Opens the "Parameters" tab with the device parameters (see Section 8.3 "Calling up the Parameters of a Device", page 39).
К	"Logbook"	Opens "System Logbook" tab with the messages for this device (see Section 11.2.1 "Calling up and Filtering Messages", page 62).

#### "Overview of New Devices"

Using this tab, you can add new *Bluetooth* devices to the plant or replace devices with the Configuration Assistant (see Section 10.1 "Adding Devices to the Plant/Replacing Devices", page 55).

## 6.7.4 "Report Configuration"

The page displays whether and which types of reports you have e-mailed by Sunny Portal (see Section 11.3 "Reports", page 64).

### 6.7.5 "User Management"

#### The following is required to display the page:

□ You are an "Installer" or "Plant Administrator" (see Section 13 "User Management", page 82).

The page displays all users who are created for the Sunny Home Manager plant (see Section 13.2 "Creating a New User", page 83).

## 6.8 "User Info/Logout"

### 6.8.1 "User Information"

#### The following is required to display the page:

You are an "Installer" or "Plant Administrator" or "Standard User" (see Section 13 "User Management", page 82).

The page displays the data of the logged in user.

The following changes are possible:

- Change user data (see Section 13.5 "Changing User Information", page 84)
- Change Sunny Portal password (see Section 14.3.1 "Changing the Sunny Portal Password", page 86)

## 6.8.2 "Logout"

Using the "Logout" menu item, you can log out of the Sunny Portal user interface (see Section 4.2 "Logging In and Out of Sunny Portal", page 17).

# 7 Page Settings

# 7.1 Performing Settings on the Diagram

# 7.1.1 Setting the Display Period

Depending on the diagram, you can set various display periods. The control for setting the display period is below the diagram.

• If there is a scroll bar below the diagram, click the blue arrow and keeping the left mouse button pressed, set the period.



- If there is a date and arrow icon below the diagram, set the date using the arrow icons or a calendar:

  - To set the date using a calendar, click the date between the arrow icons and select the desired date.

	•	J	anu	ary:	201	./1/2 2	₩ <u>P</u> ►
	Su	Мо	Tu	We	Тh	Fr	Sa
ergy balance	1	2	3	4	5	6	7
and gy balance	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
	5	6	7	8	9	10	11

 If there are drop-down lists between the arrow icons, select the desired time period in the dropdown lists.

# 7.1.2 Saving Diagram Data

You can save diagram data as csv files.

#### **Requirement:**

- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- If there is a gearwheel icon of on the right below the diagram, move the mouse pointer on the gearwheel icon and select a in the drop-down menu.
- 2. If there are 2 icons on the right below the diagram, select 🔊.
- 3. Select [Save].
- 4. Select the destination directory.
- 5. Select [Save].

### 7.1.3 Printing Diagram Data

- Move the mouse pointer on <sup>™</sup> on the right under the diagram.
   ☑ A drop-down menu opens.
- 2. Select 0.
- 3. Select [Print].
- 4. Select the desired printer and select [Print].

## 7.1.4 Enlarging the View

- If  $^{\circ}$  is on the right below the diagram, move the mouse pointer on  $^{\circ}$  and select 🔝 .
- If there are 2 icons on the right below the diagram, select 🔀.

## 7.1.5 Showing and Hiding Legends

You can show and hide the diagram legends on the inverter pages below the menu item "Devices".

1. Move the mouse pointer on 🖤 on the right under the diagram.

A drop-down menu opens.

- 2. To hide the legend, select 🖲.
- 3. To show the legend, select 🗟.

# 7.2 Sorting the Plant List

By default, the plant list is always sorted in ascending order according to the specific plant yield. You can also sort the plant list by other values and in descending order.

- To sort the list by another value, click another blue value in the list's header.
- To sort the list in descending order, click the blue value in the header again.

## 7.3 Showing and Hiding SMA Radio-controlled Sockets

- To show the SMA radio-controlled socket data in the diagram on the "Load balance and control" page, activate the checkbox below the diagram next to the name of the SMA radiocontrolled socket.
- To hide the SMA radio-controlled socket data in the diagram on the "Load balance and control" page, deactivate the checkbox below the diagram next to the name of the SMA radiocontrolled socket.

# 7.4 Publishing Pages

## 7.4.1 Releasing Pages for Viewing in Sunny Portal

If pages are released for viewing in the Sunny Portal, other Sunny Portal users can view the pages. You can release the following pages for viewing in Sunny Portal:

- "Plant profile"
- "Energy balance"
- "Load balance and control"
- "Energy and Power"
- "Annual Comparison"

#### **Requirement:**

- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select the desired page in the page and drop-down menu.
- 2. In the content area, select the ["Page Name"] under ["Configuration"].
- 3. Activate the Also release page on www.sunnyportal.com checkbox in the "Approval" area.
- 5. Select [Save].
### 7.4.2 Presenting Sunny Portal Pages on the Internet

Each of your Sunny Portal pages has its own URL. Using these URLs, you can set a link to your Sunny Portal page on other websites.

You can link other websites to the following pages:

- "Plant profile"
- "Energy balance"
- "Load balance and control"
- "Energy and Power"
- "Annual Comparison"

#### **Requirement:**

- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select the desired page in the page and drop-down menu.
- 2. In the content area, select the ["Page Name"] under ["Configuration"].
- 3. To see a preview of the page, select **Open page in a new window**.
- 4. Copy the URL from the text field "URL of the Page" to the clipboard.
- 5. Copy the URL from clipboard to a program for creating websites (e.g., Microsoft Office Frontpage) or integrate it into your own website through a so-called inline frame.

# 8 Device Settings

### 8.1 Filtering the "Device Overview" Page

You can find individual devices more easily if you filter the device overview.

#### **Requirement:**

- You are a "Standard User", "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Device Overview in the page and drop-down menu,
- 2. Set one or more of the following filters:

Text field or drop-down list	Explanation	
"Device Name"	Complete name of the device or part of the device name	
"Serial Number"	Complete serial number of the device or parts of the serial number	
"Devices"	Searched device class, e.g. "Photovoltaic inverter", "Sunny Home Manager".	
"Data Collection"	<ul> <li>"All": activated or deactivated devices are searched for.</li> <li>"Active": only activated devices are searched for.</li> </ul>	
	<ul> <li>"Deactivated": only deactivated devices are searched for.</li> </ul>	

- Select [Refresh]. Tip: You can sort the devices in the device overview in ascending or descending order by clicking a blue entry in the table head ("Device Name", "Serial Number", "Product Group", "Data Collection").
- 4. To delete the filter, select [Reset].

### 8.2 Calling up the Properties of a Device

The tab with the device properties displays information on each device.

Depending on the device and the device settings, various device properties can be displayed on this tab.

#### **Requirement:**

- □ You are a "Standard User", "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Device Overview in the page and drop-down menu,
- 2. Select 💷 in the device line and the "Properties" column.

### 8.3 Calling up the Parameters of a Device

The parameters of a device are described in the respective device manual. You can only read the parameters of the device on this page, you cannot change them. If you want to change the parameters, use the Sunny Explorer software (see Sunny Explorer help). You can obtain the Sunny Explorer for free in the download Section of www.SMA.de/en.

#### **Requirement:**

- □ You are a "Standard User", "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Device Overview in the page and drop-down menu.
- 2. Select 🕅 in the device line and the "Parameters" column.
  - ☑ You can read the parameters in the parameter list.
  - X The displayed parameters are not current?

Device parameters may have been changed using the Sunny Explorer software, but due to connection problems, the changes are not displayed in the Sunny Portal.

- Update parameters (see Section 8.4).
- 3. To display the parameter changes, select 💷 in the "History" column.

### 8.4 Updating Parameters

It makes sense to update the parameters in the following case:

 Device parameters were changed using the Sunny Explorer software, but the changes are not displayed in the Sunny Portal.

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Device Overview in the page and drop-down menu.
- 2. Select [Update parameters].
- 3. Select 🖄 in the device line and the "Parameters" column.

I You can read the current parameters in the parameter list.

X The current parameters are still not displayed in the parameter list?

The time after which the current parameters are displayed depends on the set data request interval (see Section 8.7). The Sunny Home Manger may have not yet transferred the updated parameters to the Sunny Portal.

• Call up the parameter list again later.

### 8.5 Reading the Software Package Version

#### **Requirement:**

- You are a "Standard User", "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select **Configuration > Device Overview** in the page and drop-down menu.
- 2. Select 🖾 in the device line and the "Parameters" column.

 ${f egin{array}{c} {f arepsilon}}$  You can read the software package version in the parameter list.

### 8.6 Configuring the Energy Meter

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Call up the device properties of the Sunny Home Manager (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

☑ The menu for setting the device properties opens.

- 3. In the drop-down lists located in the "Meter Change" area, select the energy meter type that is connected to the respective meter input:
  - If the connected energy meter has a D0 interface, select **D0**.
  - If the connected energy meter has a D0 interface and is a bidirectional meter, select D0 in the "Meter input 1" drop-down list and activate the Bidirectional meter (Supply and feed-in) checkbox.
  - ☑ The "Meter input 2" area is not available.
  - If the connected energy meter has a S0 interface, select S0 and enter the pulses and meter reading of the energy meter in the "S0 pulses / kWh" and "Meter reading" text fields (see the energy meter manual).
  - If no energy meters are connected to the Sunny Home Manager, select **no meter** in the "Meter input 1", "Meter input 2" and "Meter input 3" drop-down lists.
- 4. Select [Save].

### 8.7 Setting the Data Request Interval

The data request interval defines how often the Sunny Home Manager sends data to the Sunny Portal and how often it requests data from the Sunny Portal.

The Sunny Portal can only display current Sunny Home Manager data and switch SMA radiocontrolled sockets if the data request interval is set to "Automatic".

SMA Solar Technology AG only recommends setting the data request interval to "Hourly" or "Daily" if you can establish the Internet connection using a GSM modem. Depending on your GSM tariff, you will therefore avoid additional costs.

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Call up the device properties of the Sunny Home Manager (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

I The menu for setting the device properties opens.

3. In the "Data request interval" area, select the desired option Automatic, Hourly or Daily:

Checkbox	Meaning
"Automatic"	The Sunny Home Manager updates data on the "Current status and forecast" pages and on the "Current" tab within a few seconds. The Sunny Home Manager sends data that is displayed on other pages to the Sunny Portal between a few minutes and up to a maximum of 15 minutes.
	If electrical loads are controlled by SMA radio-controlled sockets, you must activate the <b>Automatic</b> option.
"Hourly"	The Sunny Home Manager sends data to the Sunny Portal hourly and requests data from the Sunny Portal.
	Settings made on the Sunny Portal are sent to the Sunny Home Manager in less than 60 minutes.
"Daily"	The Sunny Home Manager sends data to the Sunny Portal every 24 hours and requests data from the Sunny Portal.
	Settings made on the Sunny Portal are sent to the Sunny Home Manager in less than 24 hours.

4. Select [Save].

# 8.8 Activating / Deactivating the Automatic Software Update for the Sunny Home Manager

If the automatic software update is activated, the Sunny Portal regularly checks whether there are update files for the Sunny Home Manager. If there are update files, they are automatically downloaded and the Sunny Home Manager software is updated.

#### **Requirement:**

- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Call up the device properties of the Sunny Home Manager (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

I The menu for setting the device properties opens.

- 3. To activate the automatic software update, activate the **Active** checkbox in the "Automatic search for updates" **area**.
- To deactivate the automatic software update, deactivate the Active checkbox in the "Automatic search for updates" area.
- 5. Select [Save].

### 8.9 Entering the Phase

The Sunny Portal can display the phase to which each inverter is connected in the device properties. To display the phase, you must enter the phase.

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- Select the inverter's device properties (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

I The menu for setting the device properties opens.

- 3. In the "Phase" area, activate the option of the phase to which the inverter is connected.
- 4. Select [Save].

### 8.10 Entering the Generator Power

The generator power is the maximum power of the PV modules that are connected to 1 inverter.

#### Procedure:

• Calculate the string properties using the generator power (see Section 12.1 "Entering the String Properties", page 70).

or

• Enter the generator power manually

SMA Solar Technology AG recommends calculating the generator power using the string properties. A string describes a group of series-connected PV modules. Normally, a PV plant is made up of multiple strings. Each string has specific properties, such as deviation to south (azimuth) or the roof's angle of inclination.

Entering the string's properties provides the following advantages:

- The Sunny Portal can determine the generator power more precisely.
- The Sunny Home Manager can output more exact yield forecasts and control loads more efficiently.

#### Enter the Generator Power Manually

You can find out the connected generator power present on each inverter from your installer. Using the generator power, the Sunny Portal can calculate the power of your PV plant (see Section 12.4.2 "Having the Plant Power Calculated", page 73).

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Call up the inverter's properties (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

I The menu for setting the device properties opens.

- 3. In the "Generator power" area, enter the generator power in the "kWp" text field.
- 4. Select [Save].

### 8.11 Changing the Device Name

The serial number of the device is displayed as the default device name.

#### **Requirement:**

□ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

#### Device name requirements:

- $\Box$  The maximum length of the device name is 20 characters.
- 1. Select the device properties of the *Bluetooth* device (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

☑ The menu for setting the device properties opens.

- 3. Enter a device name in the "Device Name" or "Name of load" text field.
- 4. Select [Save].

### 8.12 Changing a Device's Description

With the exception of the SMA radio-controlled sockets, you can enter any description for each device. The device description is displayed in "Device Properties".

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Call up the device properties of the SMA device (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

I The menu for setting the device properties opens.

- 3. Enter a description in the "Description" text field.
- 4. Select [Save].

### 9.1 Safety when Configuring SMA Radio-controlled Sockets

### **WARNING**

#### Danger to life by disconnecting medical devices

Unintentionally disconnecting medical devices can result in life-threatening situations.

• Do not connect any medical devices to the SMA radio-controlled socket.

### 

#### Risk of injury and fire due to unintentional and unattended switching on of loads.

Loads that are activated unintentionally and while unattended via an SMA radio-controlled socket can cause injuries and fires (e.g. iron).

• Do not connect any loads to the SMA radio-controlled socket that can cause damage if switched on unintentionally.

### NOTICE

#### Damage to loads.

Frequently switching a load on and off can damage certain loads.

- Ask the load manufacturer whether the load is suitable for being controlled via an SMA radiocontrolled socket or a timer.
- Configure the SMA radio-controlled sockets so that the loads connected to them are not switched on or off more frequently than the load manufacturer specifies.
- Do not connect any loads to the SMA radio-controlled socket that require a continuous power supply.

### 9.2 Configuring SMA Radio-controlled Sockets

### 9.2.1 Requirements

- □ You have already registered your SMA radio-controlled sockets in the Sunny Portal (see Section 10.1 "Adding Devices to the Plant/Replacing Devices", page 55).
- □ The lower horizontal LED of the SMA radio-controlled sockets lights up blue.
- □ The data request interval must be set to "Automatic" in the Sunny Portal (see Section 8.7 "Setting the Data Request Interval", page 41).
- □ The animated graphic on the "Current status and forecast" page displays the current data.
- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

### 9.2.2 Procedure

Proce	dure	See
1	Activate/deactivate data collection	Section 9.2.3
2	Select the load types	Section 9.2.4
3	Enter the load name	Section 9.2.5
4	Enter the power consumption	Section 9.2.6
5	Enter the maximum program operating time	Section 9.2.7
	or	
	Enter the minimum switch-on time and switch-off time	Section 9.2.8
6	Configure time period	Section 9.2.10

### 9.2.3 Activating/Deactivating Data Collection

You can set whether or not the Sunny Portal is to accept data from the SMA radio-controlled socket. If you would like to control loads using the SMA radio-controlled socket, you must activate the data collection.

If you deactivate the data collection, no SMA radio-controlled socket data is displayed in the Sunny Portal and you cannot control any loads using the SMA radio-controlled socket. All SMA radio-controlled socket data recorded up to this time remains in the Sunny Portal.

- To activate the data collection, activate the "Active" checkbox.
- To deactivate the data collection, deactivate the "Active" checkbox.

### 9.2.4 Selecting the Load Types

- 1. Call up the SMA radio-controlled socket properties (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

☑ The menu for setting the device properties opens.

3. Select the type of the connected loads from the "Type of load" drop-down list:

Type of load	Explanation
"program-controlled - self-configured"	The connected loads run through the fixed, defined programs and may not be interrupted while the program is running.
"program-controlled - dish washer"	The connected load is a dish washer.
"program-controlled - washing machine"	The connected load is a washing machine.
"not program-controlled - self-configured"	The connected load does not run through any fixed, defined programs and may be interrupted during operation, e.g. pond pump.
"only measure"	Only the power consumption of the connected device is to be measured.

# State of the SMA radio-controlled socket after load operation and interrupted connection

Depending on the load type, the SMA radio-controlled socket can either be switched on or switched off after load operation.

- "Program-controlled" load type: switched on
- "Not program-controlled" load type: switched off

The SMA radio-controlled socket also switches into the respective state if the connection between the Sunny Home Manager and the SMA radio-controlled socket is interrupted for more than 15 minutes. In this case, you must then reset the SMA radio-controlled socket to the "Automatic" operating mode (see Section 9.3).

### 9.2.5 Entering the Load Name

You can identify the SMA radio-controlled socket and the connected loads in the Sunny Home Manager plant using the load names.

• Enter a load name in the "Name of load" text field, e.g. Washing machine basement.

i

### 9.2.6 Entering the Power Consumption

The power consumption is the power typically required by a load for operation (see load manual).

#### **Requirement:**

- The type of the connected load is "program-controlled" or "not program-controlled".
- Enter the power of the connected load in the "Power consumption" text field.

### 9.2.7 Enter the Maximum Program Operating Time

The maximum program operating time is the time that a program-controlled load requires for its longest program. The maximum program operating time defines the latest time a load must be switched on so that its longest program can be completed within the specified time limits.

#### Example: Maximum Program Operating Time for a Washing Machine

You have defined a time slot from 10:00 a.m. to 6:00 p.m. for your washing machine (see Section 9.2.10 "Configuring the Time Period", page 49), i.e., your washing machine's washing cycle is to be completed by 6:00 p.m.

The longest washing cycle of your washing machine lasts 3 hours. You therefore enter at least **3 hours** as the maximum program operating time when configuring the SMA radio-controlled socket. In this case, the washing machine starts at the latest 3 p.m. so that the longest washing cycle can be completed. For a shorter duration of the washing cycle that is actually selected, the Sunny Home Manager still focuses on the maximum program operating time.

#### **Requirement:**

- The type of the connected load is "program-controlled".
- Enter the maximum program operating time for the connected load in the "Max. program operating time" text field (see the load manual).

### 9.2.8 Entering the Minimum Switch-on Time

The minimum switch-on time is the minimum time that the connected load must remain switched on, for example, to complete its starting sequence or complete an operating cycle.

#### **Requirement:**

The type of the connected load is "not program-controlled - self-configured".

### **i**

#### Delayed activation for several loads possible

Some loads may not operate immediately after switching on the SMA radio-controlled socket, e.g. heat pumps for water storage tanks. Immediate activation can only be ensured for the SMA radio-controlled socket, but not for the connected loads.

• Enter the minimum switch-on time in the "Minimum switch-on time" text field. Take into consideration the possible delays with the connected load when it starts.

### 9.2.9 Entering the Minimum Switch-off Time

The minimum switch-off time is the minimum time the connected load must remain switched off, for example, to prevent overheating or enable restarting.

#### **Requirement:**

- The type of the connected load is "not program-controlled self-configured".
- Enter the minimum switch-off time in the "Minimum switch-off time" text field.

### 9.2.10 Configuring the Time Period

The time period defines during which time the Sunny Home Manager can switch on the SMA radiocontrolled socket. You can set several time periods for each SMA radio-controlled socket.

A time period from 8:00 a.m. to 6:00 p.m. is set by default. The time period is displayed as a blue column on the time scale.

### Changing the Time Period

- 1. Select [Configure time period].
- Select the time period on the time axis.
   ☑ The time period turns dark blue.
- 3. Click the start or end of the time period and keeping the left mouse button pressed, set the time period.
- 4. Select [End configuration].
- 5. Select [Save].

### Setting the Device Operating Time

The device operating time defines how long a load that is not program-controlled is to operate during a time period.

#### **Requirement:**

- The type of the connected load is "not program-controlled self-configured".
- 1. Select [Configure time period].
- 2. Select the time period on the time axis.

☑ The time period turns dark blue.

- 3. Using the scroll bar in the "Device operating time: x minutes", set how long the load is to operate within the time period.
- 4. Select [End configuration].
- 5. Select [Save].

### Sub-dividing the Time Period

You can sub-divide individual time periods into shorter time periods. This way, you can control a load so that it does not continuously operate within a time period, but operates at intervals.

#### Example: Sub-dividing a Time Period

A pond pump is to operate every 2 hours for 45 minutes in the time period from 10:00 a.m. to 6:00 p.m.

#### **Requirement:**

- The type of the connected load is "not program-controlled self-configured".
- 1. Select [Configure time period].
- 2. Select the time period that is to be subdivided on the time axis.

☑ The time period turns dark blue.

- 3. Select **Sub-divide** 🖶 and carry out the settings:
  - Set the duration of the subsection in the "Device operating time per period" drop-down list.
  - Set the the desired period repetitions on the scroll bar.
  - Select [Sub-divide].

 ${f Z}$  The time period is displayed with the set periods on the time axis.

- 4. Select [End configuration].
- 5. Select [Save].

### Adding a Time Period

- 1. Select [Configure time period].
- 2. Select Add time period 🛨.

 $\blacksquare$  A new time period is displayed in dark blue on the time axis.

- 3. Click the start or end of the time period and keeping the left mouse button pressed, set the time period.
- 4. Select [End configuration].
- 5. Select [Save].

### **Deleting/Resetting the Time Period**

You can only delete time periods that you have added yourself. You cannot delete the standard time period.

- 1. Select [Configure time period].
- 2. To delete an individual time period, select the time period.

 $\blacksquare$  The time period turns dark blue.

- 3. Select **Delete time period** -.
- 4. To reset the settings for the time period, select **Reset settings** .
- 5. Select [End configuration].
- 6. Select [Save].

### 9.3 Setting the Operating Mode of the SMA Radio-controlled Socket

You have the following options for setting the operating mode of the SMA radio-controlled socket:

• Set the operating mode using the Sunny Portal

or

 Set the operating mode via the sensor button on the SMA radio-controlled socket (see the Sunny Home Manager installation manual)

### Setting the Operating Mode using the Sunny Portal

#### **Requirements:**

- □ The SMA radio-controlled socket is configured for the connected load (see Section 9.2 "Configuring SMA Radio-controlled Sockets", page 46).
- The lower horizontal LED of the SMA radio-controlled socket lights up blue.
- □ The data request interval must be set to "Automatic" in the Sunny Portal (see Section 8.7 "Setting the Data Request Interval", page 41).
- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Load balance and control in the page and drop-down menu.
- 2. Select the **Current** tab.
- 3. Move the mouse pointer on the operating mode in the "Operating mode" column in the line of the desired SMA radio-controlled socket.

A drop-down menu opens.

4. Select the desired operating mode.

Operating mode	Explanation
"Automatic"	This cannot be set for the "only measure" load type.
	The SMA radio-controlled socket is controlled by the Sunny Home Manager. Depending on the current control command of the Sunny Home Manager, the SMA radio-controlled socket is either switched on or switched off in this mode.
"switch on"	The SMA radio-controlled socket is not controlled by the
	Sunny Home Manager.
	The SMA radio-controlled socket is switched on. The connected load can draw power.
"switch off"	The SMA radio-controlled socket is not controlled by the Sunny Home Manager.
	The SMA radio-controlled socket is switched off. The connected load cannot draw any power.

5. Wait until the selected operating mode is displayed on the Sunny Portal user interface.

### 9.4 Controlling the Loads using SMA Radio-controlled Sockets

### 9.4.1 Controlling "Program-controlled" Loads

The Section illustrates an example of a washing machine to describe how you can control "program-controlled" loads using SMA radio-controlled sockets.

- 1. Make sure that the load can be controlled using the SMA radio-controlled socket:
  - Ask the load manufacturer whether the load is suitable for control via an SMA radiocontrolled socket or a timer.
- 2. Connect the washing machine to the SMA radio-controlled socket.
- 3. Configure the SMA radio-controlled socket for the washing machine (see Section 9.2 "Configuring SMA Radio-controlled Sockets", page 46).
- Set the operating mode of the SMA radio-controlled socket to "switch on" (see Section 9.3 "Setting the Operating Mode of the SMA Radio-controlled Socket", page 51). Power supply to the washing machine is now enabled.
- 5. Load the washing machine with laundry.
- 6. Set the desired program on the washing machine.
- 7. Start the washing machine.
- 8. Set the operating mode of the SMA radio-controlled socket to "Automatic" (see Section 9.3).
  - ☑ The SMA radio-controlled socket switches to "switch off" mode and is switched on by the Sunny Home Manager within the set time period.
  - ★ The Sunny Home Manager does not switch the SMA radio-controlled socket on?

You may have set the SMA radio-controlled socket to "Automatic" at the beginning of the time period, e.g. the time period starts at 1:00 p.m. and you have set the SMA radio-controlled socket to "Automatic" after 1:00 p.m. If the washing cycle cannot be completed within the time period due to the maximum program operating time, the Sunny Home Manager only switches the SMA radio-controlled socket on within the next time period.

- To set the connected load to start immediately, set the operating mode of the SMA radiocontrolled socket to "switch on" (see Section 9.3 "Setting the Operating Mode of the SMA Radio-controlled Socket", page 51).
- After the washing machine stops operating, the SMA radio-controlled socket switches to "switch on" mode.

### 9.4.2 Controlling "Not Program-controlled" Loads

The Section illustrates an example of a pond pump to describe how you can control a "not program-controlled" load using SMA radio-controlled sockets.

- 1. Connect the pond pump to the SMA radio-controlled socket.
- 2. Configure the SMA radio-controlled socket for the pond pump (see Section 9.2 "Configuring SMA Radio-controlled Sockets", page 46).
- Set the operating mode of the SMA radio-controlled socket to "Automatic" (see Section 9.3 "Setting the Operating Mode of the SMA Radio-controlled Socket", page 51).
  - ☑ The Sunny Home Manager switches the SMA radio-controlled socket on within the set time period.
  - ★ The Sunny Home Manager does not switch the SMA radio-controlled socket on?

You may have set the SMA radio-controlled socket to "Automatic" after the beginning of the time period, e.g. the time period starts at 1:00 p.m. and you have set the SMA radio-controlled socket to "Automatic" after 1:00 p.m. If the load does not have the set device operation time available within the time period, the Sunny Home Manager only switches the SMA radio-controlled socket on within the next time period.

- To set the connected load to start immediately, set the operating mode of the SMA radiocontrolled socket to "switch on" (see Section 9.3) and switch on the load.
- After the pond pump stops operating, the SMA radio-controlled socket switches to "Automatic switch off" mode. The pond pump is restarted during the next time period.
- 4. If the pond pump is **not** to start during the next time period, set the SMA radio-controlled socket to "switch off" mode (see Section 9.3 "Setting the Operating Mode of the SMA Radio-controlled Socket", page 51).

## **10 Plant Management**

### 10.1 Adding Devices to the Plant/Replacing Devices

If a new Bluetooth device is added to your PV plant or if you replace a Bluetooth device with another one (device replacement), you must detect the new Bluetooth device with the Sunny Home Manager.

The Configuration Assistant in the Sunny Portal helps you detect new *Bluetooth* devices, add them to the Sunny Home Manager plant and replace *Bluetooth* devices.

If you would like to replace the Sunny Home Manager, you must use the Plant Setup Assistant (see Section 10.3 "Replacing the Sunny Home Manager", page 57).

#### **Requirements:**

- □ The NetID of the PV plant is set on the new Bluetooth device.
- □ The standard password 11111 or the plant password of the existing plant is set for the new Bluetooth device.
- □ The new Bluetooth device is in operation.
- □ The Bluetooth LED on the new inverter or Bluetooth Piggy-Back or Bluetooth Piggy-Back Offgrid in the new inverter lights up blue.
- The data request interval is set to "Automatic" (see Section 8.7).
- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

#### **İ** Device replacement: Do NOT delete the old Bluetooth device!

If you delete the *Bluetooth* device that you would like to replace from the Sunny Portal, all the data of the Bluetooth device will be permanently deleted.

- To receive the data of the old *Bluetooth* device in the Sunny Portal, do **not** delete the old *Bluetooth* device.
- 1. Open www.SunnyPortal.com.
- 2. Log into Sunny Portal (see Section 4.2).
- Select Plant Selection > "My Sunny Home Manager plant" in the page and drop-down menu.
- If you would like to replace a Bluetooth device in the Sunny Portal, deactivate the old Bluetooth device (see Section 10.2).
- 5. Select Device Overview > Overview of New Devices in the page and drop-down menu.

- 6. Select [Update devices]. The Sunny Home Manager then searches for new Bluetooth devices within range.
  - After a maximum of 1 minute, all new Bluetooth devices within range are displayed.
  - X None or not all of the Bluetooth devices are displayed?
    - Refer to troubleshooting (see Section 15).
- 7. To add a Bluetooth device, select 🛨 in the line of the Bluetooth device.
- 8. To replace a Bluetooth device, select 🖃 in the line of the new Bluetooth device.
- ☑ The Sunny Home Manager connects to the new Bluetooth device. Page 2 of the Configuration Assistant opens.
- ★ Page 2 of the Configuration Assistant does not open, but the error message "Connection failed" is displayed?

A password other than 1111 or other than the plant password of the existing plant is set for the new *Bluetooth* device.

- Temporarily change the plant password of the existing plant to the password of the new *Bluetooth* device (see Section 14.3.2 "Changing the Plant Password", page 87).
- 9. Follow the Configuration Assistant instructions.



### i Replacing an inverter

It can take up to 20 minutes to replace an inverter using the Configuration Assistant.

☑ The new device is displayed under "Configuration > Device Overview".

 Just as you previously previously changed the plant password of the existing plant to the password of the new Bluetooth device, reset the old plant password (see Section 14.3.2 "Changing the Plant Password", page 87).

### 10.2 Activating/Deactivating Devices

In the following cases, you must deactivate Bluetooth devices in the Sunny Portal:

• You have removed a *Bluetooth* device from your PV plant

or

• You no longer want to display a *Bluetooth* device in the Sunny Portal

or

• You would like to replace the *Bluetooth* device in the Sunny Portal with another one (see Section 10.1 "Adding Devices to the Plant/Replacing Devices", page 55)

The data of the deactivated Bluetooth device remains in the Sunny Portal.

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select the device properties of the *Bluetooth* device (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

I The menu for setting the device properties opens.

- 3. To deactivate the *Bluetooth* device in the Sunny Portal, deactivate the **Active** checkbox in the "Data collection" area.
- 4. To activate the *Bluetooth* device in the Sunny Portal, activate the **Active** checkbox in the "Data collection" **area**.
- 5. Select [Save].

### 10.3 Replacing the Sunny Home Manager

#### **Requirements:**

- □ The PV plant's NetID is set in the Sunny Home Manager (see the installation manual of the Sunny Home Manager).
- □ The new Sunny Home Manager is connected to the router (see the installation manual of the Sunny Home Manager).
- □ The new Sunny Home Manager is supplied with power (see the installation manual of the Sunny Home Manager).
- □ You are a "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Open www.SunnyPortal.com and select Plant Setup Assistant

#### or

Open www.SunnyPortal.com/Register

☑ The Plant Setup Assistant opens.

2. Select [Next].

☑ The "User registration" opens.

- 3. Activate the I am already registered in Sunny Portal checkbox.
- Enter the e-mail address and the Sunny Portal password in the "E-mail Address" and "Password" text fields.
- 5. Select [Next].

☑ The "Identify device" page opens.

6. Enter the serial number and the registration ID of the Sunny Home Manager in the "Serial Number" and "Registration ID" text fields.

#### Reading out the serial number and registration ID

You can read out the serial number and the registration ID at the following locations:

- On the type label at the rear of the Sunny Home Manager
- On the cover at the supplied CD
- 7. Select [Identify].

☑ The Sunny Portal checks whether the serial number and registration ID match the connected Sunny Home Manager.

- ★ The Plant Setup Assistant does not find the Sunny Home Manager with the serial number and registration ID?
  - Refer to troubleshooting (see Section 15 "Troubleshooting", page 88).
- 8. Select [Next].

☑ The Plant Setup Assistant lists all your Sunny Home Manager plants.

- 9. Activate the Replace communication product checkbox.
- 10. Activate the checkbox of the Sunny Home Manager plant whose Sunny Home Manager you would like to replace.
- 11. Select [Next].
- 12. Select [Finish].

### 10.4 Reassigning the Sunny Home Manager After Resetting the Sunny Home Manager Plant

Once you have completely reset the Sunny Home Manager (see the installation manual of the Sunny Home Manager), you must reassign the Sunny Home Manager to your Sunny Home Manager plant in the Sunny Portal.

Otherwise, the Sunny Portal will not accept any data from the Sunny Home Manager.

You have the following options for reassigning the Sunny Home Manager to your Sunny Home Manager plant:

- Reassign the Sunny Home Manager via the Sunny Portal access or
- Reassign the Sunny Home Manager using the Plant Setup Assistant (see the installation manual of the Sunny Home Manager)

#### Reassigning the Sunny Home Manager via the Sunny Portal Access

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Log into Sunny Portal (see Section 4.2).
- 2. Select Plant Selection > "My Sunny Home Manager plant" in the page and drop-down menu

**The following window opens:** "Sunny Home Manager has been reset".

- 3. To delete the Sunny Home Manager and all the Sunny Home Manager data from the Sunny Portal, select [Delete from the plant].
- 4. To continue using the Sunny Home Manager in this Sunny Home Manager plant, select [Use in this plant].

### 10.5 Deleting a Device from the Sunny Portal

#### **Requirement:**

□ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).



### **i** Device data is deleted permanently

If you delete a device, all the data of that device is deleted permanently.

- Check whether it is sufficient to deactivate the device (see Section 10.2 "Activating/ Deactivating Devices", page 56).
- Select the device properties of the Bluetooth device (see Section 8.2 "Calling up the Properties 1. of a Device", page 38).
- 2. Select [Delete].

A window containing a security question opens.

3 Select [Delete] to delete the device permanently.

### 10.6 Deleting the Sunny Home Manager plant

#### **Requirement:**

□ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

If you delete the Sunny Home Manager plant, all plants and their data are deleted permanently.

- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select [Edit].
- 3. Select [Irretrievably delete plant] in the "Plant Data" area.

A security question opens.

4. Select [Yes] to permanently delete the Sunny Home Manager plant.

### **İ** Assigning the Sunny Home Manager to another plant

To assign the Sunny Home Manager to another plant, you must completely reset the Sunny Home Manager (see the installation manual of the Sunny Home Manager).

## **11 Plant Monitoring**

### 11.1 Plant Monitoring Options

Monitoring:	Option in the Sunny Portal	See
Events of the plant System Logbook		Section 11.2
	You can view messages for events of your PV plant.	
	Report Configuration	Section 11.3
	You receive e-mails with the events of your plant.	
Yield, power,	Report Configuration	
CO <sub>2</sub> avoided	You receive e-mails with the data of your PV plant.	
Inverter yields	Inverter comparison	Section 11.5
	You will be notified by e-mail if the specific yield of an inverter is outside the set tolerance range.	
Communication	Communication monitoring	Section 11.4
between the Sunny Home Manager and the Sunny Portal	You are notified by e-mail if the Sunny Home Manager does not communicate with the Sunny Portal within the set time.	

### 11.2 System Logbook

### 11.2.1 Calling up and Filtering Messages

Messages help you to identify the failures of your PV plant, for example. The following message types are available:

- Info
- Warning
- Failure
- Error

#### **Requirement:**

You are a "Standard User", "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

### Calling up Messages

• Select the **System Logbook** in the page and drop-down menu.

### **Filtering Messages**

You can filter messages in the system logbook to only call up certain messages.

- 1. Select the System Logbook in the page and drop-down menu.
- 2. To filter messages, set one or more of the following filters:

Input field or drop-down list	Explanation	
"Go to"	<ul> <li>Enter the date for the messages you would like to display. Tip: Click the calendar icon and select a date in the calendar.</li> </ul>	
"Status"	<ul> <li>To display all unconfirmed messages, select Not approved.</li> </ul>	
	• To display all approved messages, select <b>Approved</b> .	
	<ul> <li>To display all messages, select All.</li> </ul>	
"Plant/Devices"	<ul> <li>To display the messages of the Sunny Portal, the Sunny Home Manager plant and the devices, select All.</li> </ul>	
	• To display the Sunny Portal messages, select <b>Portal</b> .	
	<ul> <li>To display the Sunny Home Manager plant, select <b>Plant</b>.</li> </ul>	
	<ul> <li>To display messages of specific devices, select the respective device (e.g. SB 4200TL).</li> </ul>	

Input field or drop-down list	Explanation
"Number per Page"	<ul> <li>Select the number of messages that you would like to display.</li> </ul>
"Type"	<ul> <li>To display a specific type of message, activate the respective Info, Warning, Failure or Error checkbox.</li> </ul>

### 11.2.2 Confirming Messages

#### **Requirement:**

□ You are a "Standard User", "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

You can confirm messages in order to mark them as read. This allows you to differentiate between messages which you have already read and new messages.

- 1. Select the System Logbook in the page and drop-down menu.
- 2. To individually confirm messages, select 🔀 in the line of the message and in the "Confirmed" column.
- 3. To confirm several messages, mark the relevant messages:
  - To mark individual messages, activate the relevant checkboxes on the left of the messages.
  - To mark all messages, activate the **Select all** checkbox.
- 4. Select [Submit].

### 11.3 Reports

### 11.3.1 Report Overview

Reports contain plant data or events of the PV plant. You can have the reports sent as e-mail by the Sunny Portal.

You can have the e-mails sent by your mobile service provider as a text message or have them forwarded as a text message from your e-mail account.

Report	Possible content
"Daily info report"	Daily yield (kWh)
	Today's maximum power
	<ul> <li>CO<sub>2</sub> avoided (kg)</li> </ul>
"Monthly info report"	<ul> <li>Monthly yield (kWh)</li> </ul>
	Monthly maximum power
	<ul> <li>Monthly CO<sub>2</sub> avoided</li> </ul>
"Event report"	Information
	• Warnings
	Failures
	• Errors

### 11.3.2 Configuring Reports

The following report types are available:

- "Info reports": contain plant data and are sent to you regularly.
- "Event reports": notify you about specific plant events.

#### **Requirement:**

□ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

### Configuring "Daily Info Reports"/"Monthly Info Reports"

You can configure 3 "Daily info reports" and 3 "Monthly info reports" each with different content. The Sunny Portal sends you the "Daily info reports" when it has processed all the data from the pervious day and the "Monthly info report" at the end of the month.

#### **Requirement:**

- $\Box$  The amount of CO<sub>2</sub> avoided is entered (see Section 12.10 "Entering CO<sub>2</sub> Avoided", page 78).
- 1. Select Configuration > Report Configuration in the page and drop-down menu.
- 2. In the "Report Configuration" drop-down list, select a Daily info report or a Monthly info report.
- 3. Select [Edit].
- 4. Configure the report.

Area	Explanation	
"Activate Report"	Activate the <b>Active</b> checkbox.	
"Recipient"	• Enter the recipient's/recipients' e-mail address(es) in the "E-mail Address(es)" text field. If you enter several e-mail addresses, separate them by commas.	
"Contents"	<ul> <li>In the "Select Channel(s)" area, activate the content that is to be displayed in the e-mail.</li> </ul>	
	• In the "Send Report as" area, select the format option in which the Sunny Portal is to send the report.	
	<ul> <li>If the Sunny Portal is to send a Sunny Portal page along with the report, select a page in the drop-down list in the "Portal Page to Be Sent" area.</li> </ul>	
	<ul> <li>If the Sunny Portal is not to send a Sunny Portal page along with the report, select Send no page.</li> </ul>	

- 5. To send a test report to the set e-mail address, select [Send test report].
- 6. Select [Save].

### **Configuring Event Reports**

You can configure 3 event reports each with different content.

The Sunny Portal sends you the event reports at the times you set.

- 1. Select **Configuration > Report Configuration** in the page and drop-down menu.
- 2. Select an "Event report" in the "Report Configuration" drop-down list.
- 3. Select [Edit].
- 4. Configure the report.

Area	Explanation	
"Activate Report"	Activate the <b>Active</b> checkbox.	
"Recipient"	<ul> <li>Enter the recipient's/recipients' e-mail address(es) in the "E-mail Address(es)" text field. If you enter several e-mail addresses, separate them by commas.</li> </ul>	
"Interval"	• To receive an e-mail along with the event report hourly, activate the <b>Hourly</b> option.	
	• To receive an e-mail along with the event report daily, activate the <b>daily</b> option and select the time at which you would like to receive the e-mail in the drop-down list.	
"Contents"	<ul> <li>You can select up to 4 Sunny Portal and</li> <li>Sunny Home Manager plant event types: Information,</li> <li>Warnings, Failures, Errors.</li> <li>Activate the content that is to be displayed in the email.</li> </ul>	
	<ul> <li>In the "Send Report as" area, select the format option in which the Sunny Portal is to send the report.</li> </ul>	
	<ul> <li>Select the maximum number of messages that is to be displayed in the e-mail in the "Limit messages in one report" area in the drop-down list.</li> </ul>	
	<ul> <li>To send reports when there are no new events available, activate Send empty reports if no new events are available.</li> </ul>	

- 5. To send a test report to the set e-mail address, select [Send test report].
- 6. Select [Save].

### 11.3.3 Creating a Report for a Specific Date

#### **Requirement:**

□ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

You can create a report for a specific date in the past.

- 1. Select Configuration > Report Configuration in the page and drop-down menu.
- 2. Select the desired report in the "Report Configuration" drop-down list.
- 3. Enter the date for which you would like to create a report in the "Regenerate Report Manually" area in the "Report Date" text field. Tip: Click the calendar icon and select a date in the calendar.
- 4. Select [Generate].

A message that the report has been successfully sent is displayed.

### 11.4 Setting the Communication Monitoring

You can set the time after which the Sunny Portal is to report an error and notify you by e-mail if the Sunny Home Manager does not communicate with the Sunny Portal.

The time after which the Sunny Portal displays the error and notifies you by e-mail is defined by the following settings:

- "Alerts"
- "Data request interval" (see Section 8.7 "Setting the Data Request Interval", page 41)

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select **Plant Monitoring** in the page and drop-down menu.
- 2. In the "Communication Monitoring" area, select [Settings].

☑ The "Configuration communication monitoring" page opens.

3. Click the scroll bar and holding the left mouse button pressed, set how fast the Sunny Portal is to report an error and notify you by e-mail:

"Alerts"	"Data request interval"	Time
"off"	"Automatic"	The communication monitoring is
	"Hourly"	off.
	"daily"	
"Bounteous"	"Automatic"	3:15 h
	"Hourly"	4:00 h
	"daily"	27:00 h
"Tolerant"	"Automatic"	1:15 h
	"Hourly"	2:00 h
	"daily"	25:00 h
"Sharp"	"Automatic"	00:30 h
	"Hourly"	1:15 h
	"daily"	24:15 h

- 4. Enter the recipient's/recipients' e-mail address(es) in the "Recipient" text field. If you enter several e-mail addresses, separate them by commas.
- 5. Select [Save].

### 11.5 Setting the Inverter Comparison

The Sunny Portal can recognize possible yield losses via the inverter comparison. If the specific yield of an inverter deviates strongly from the average yield of all inverters, Sunny Portal can inform you via e-mail.

#### **Requirements:**

- □ There are at least 2 inverters in the PV plant.
- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select **Plant Monitoring** in the page and drop-down menu.
- 2. In the "Inverter comparison" area, select [Settings].

☑ The "Configuration of inverter comparison" page opens.

3. Enter the recipient's e-mail address in the "Recipient" text field. If you enter several e-mail addresses, separate them by commas.

### 4. **i** Generator power

The generator power is preset in the "Generator power [kWp]" text field. The Sunny Portal calculates the generator power based on the nominal power of each inverter. You can also enter the generator power manually or have Sunny Portal calculate it by entering information on the strings (see Section 8.10 "Entering the Generator Power", page 43).

- 5. In the "Tolerance" text field, enter the permissible tolerance for the inverter's specific yield. This will also set the point from which the deviation of inverter specific yield is sufficient to trigger e-mail notification by Sunny Portal.
- 6. To select an inverter for the inverter comparison, activate the "Monitoring" checkbox in the line of the inverter.
- 7. Select [Save].

# 12 Plant Settings

### 12.1 Entering the String Properties

A string describes a group of series-connected PV modules. Normally, a PV plant is made up of multiple strings. Each string has specific properties, such as deviation to south (azimuth) or the roof's angle of inclination.

The Sunny Home Manager's yield forecasts play an important role in controlling loads. If you enter the string properties of your PV plant, the Sunny Home Manager outputs extremely precise yield forecasts.

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- Call up the inverter's properties (see Section 8.2 "Calling up the Properties of a Device", page 38).
- 2. Select [Edit].

I The menu for setting the device properties opens.

- 3. Select [Add string] to add a new string.
- 4. To copy an existing string, select 🛄 in the string line and the "Copy" column.
- 5. In the line of the copied string, select 🕒 in the "Edit" column.

I The menu to set the string opens.

6. Enter the string properties:

Input field or drop-down list	Explanation
"Designation"	Name of the string, e.g. String 1
"Manufacturer"	PV module manufacturer
"Module Type"	Depending on the selected manufacturer, various module types are displayed in the drop-down list.
"Module power"	These values are entered automatically after you select the module
"Surface"	type. You can change the values using 📄 or the keyboard's arrow
"Efficiency"	кеуз.
"Number of modules"	Number of modules that a string contains

Input field or drop-down list	Explanation
"Azimuth angle"	The azimuth angle indicates, in degrees, the amount by which the module surfaces deviate from a southern orientation.
	<ul> <li>In the text field, enterthe number of degrees by which the module surfaces deviate from a southern orientation. Enter a negative value (e.g. – 20) for a deviation to the east and a positive value (e.g. 20) for a deviation to the west.</li> </ul>
	• If the module surfaces track the sun automatically, activate the "Tracking" checkbox.
"Angle of inclination"	The angle of inclination indicates, in degrees, the amount by which the module surfaces deviate from the horizontal. For some plants, the module surfaces are ideally aligned according to the latitude. In Germany, the optimum orientation is 30 degrees from the horizontal.
	<ul> <li>In the text field, enter the number of degrees by which the module surfaces deviate from the horizontal.</li> </ul>
	<ul> <li>If the module surfaces are ideally aligned according to the latitude, activate the "Optimized" checkbox.</li> </ul>
"Description"	Enter any comments.

- 7. Select [Accept].
- 8. Select [Save].

### 12.2 Changing Plant Data

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select **Configuration > Plant Properties** in the page and drop-down menu.
- 2. Select the **Plant Data** tab.
- 3. Select [Edit].

☑ The setting menu for the plant data opens.

- 4. Change the desired plant data.
- 5. Select [Save].

### 12.3 Changing the Plant Name

You can change the plant name that you entered when you registered the Sunny Home Manager plant.

#### **Requirement:**

□ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

#### Plant name requirements:

- □ The plant name can be a maximum of 30 characters.
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Plant Data** tab.
- 3. Select [Edit].

☑ The setting menu for the plant data opens.

- 4. Enter the desired plant name in the "Name" text field.
- 5. Select [Save].

### 12.4 Setting the Plant Power

### 12.4.1 Manually Entering the Plant Power

The plant power is the sum of the power of all PV modules. You can obtain the plant power specifications from your installer.

The plant power is required to display the following data:

- Specific plant yield
- Average expected yield
- Performance ratio

#### **Requirement:**

- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Plant Data** tab.
- 3. Select [Edit].

 $\blacksquare$  The setting menu for the plant data opens.

- 4. In the "Power" area, set the plant power in the "System power" text field.
- 5. To set the manufacturer of PV modules, select the manufacturer in the "Manufacturer" drop-down list.
- 6. To set the module type, select the module type in the "Module type" drop-down list.
- 7. Select [Save].
## 12.4.2 Having the Plant Power Calculated

The plant power is the sum of the power of all PV modules. It can be calculated directly from the data in the device properties.

The plant power is required to display the following data:

- Specific plant yield
- Average expected yield
- Performance ratio

#### **Requirements:**

- The generator power for all inverters is entered (see Section 8.10 "Entering the Generator Power", page 43).
- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Plant Data** tab.
- 3. Select [Edit].

☑ The setting menu for the plant data opens.

4. In the "Power" area, activate Calculate plant performance from device properties checkbox.

☑ The calculated plant power is displayed.

5. Select [Save].

## 12.5 Changing the Plant Description

You can enter important properties of the plant in the description. The text is displayed on the "Plant profile" page.

The editor only supports text and does not support typography with HTML tags.

#### **Requirement:**

- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Plant Data** tab.
- 3. Select [Edit].

☑ The setting menu for the plant data opens.

- 4. Enter a description in the "Description" area.
- 5. Select [Save].

## 12.6 Changing Operator Data

The operator is a private or legal person who, for example, owns PV plants for business purposes. The operator can arrange the PV plant operation without being the user himself.

The name of the operator is displayed on the "Plant profile" page.

#### **Requirement:**

□ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Operator** tab.
- 3. Select [Edit].

☑ The setting menu for the operator data opens.

- 4. Enter the operator data.
- 5. Select [Save].

## 12.7 Changing/Deleting the Plant Image

The plant image is the image in the page and drop-down menu next to the "Name of your Sunny Home Manager plant" menu item.





You can replace the standard plant image with a user-defined plant image. The user-defined plant image is also displayed on the following pages:

- "Plant profile" page
- If pages for the Sunny Portal are released, it is also displayed on the list of released plants on the www.SunnyPortal.com homepage.

You can save several images in a gallery in the Sunny Portal. This allows you to easily change the plant image and access your images from different computers.

#### **Changing the Plant Image**

#### **Requirement:**

□ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

#### Plant image requirements:

- □ Maximum image size: 500 kB
- D Possible image formats: JPG, PNG, GIF
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the Plant Data tab.
- 3. Select [Edit].

☑ The setting menu for the plant data opens.

- 4. Select [Load image] in the "Plant image" area.
- 5. Select the desired image from one of your directories.
- 6. Select [Open].
- 7. To change the plant image size, move the gray squares with the mouse.
- 8. To move the image section, click the image section and holding the left mouse button pressed, move the image section.
- 9. Select [Save].
- 10. To save an image in the gallery, upload the image in the gallery:
  - Select [Select from the gallery].
  - Select Upload.
  - Select [Browse].
  - Select the desired image from one of your directories.
  - Select [Upload selected file].
  - Select X.
  - ☑ The image is saved in the gallery.
- 11. To upload an image from the gallery as a plant image, select [Select from the gallery].
- 12. Double-click the desired image.
- 13. Select [Save].

#### **Deleting the User-defined Plant Image**

If you delete the user-defined plant image, Sunny Portal displays the default plant image.

- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Plant Data** tab.
- 3. Select [Edit].

☑ The setting menu for the plant data opens.

- 4. Select [No plant image] in the "Plant image" area.
- 5. Select [Save].

## 12.8 Feed-in Tariff, Self-Consumption Tariff and Electricity Tariff

The reimbursement and electricity tariff affect the following components:

- Recommended actions for the "Forecast and recommended action" diagram on the "Current status and forecast" page
- Load control via SMA radio-controlled sockets

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Parameters** tab.
- 3. Select [Edit].

☑ The setting menu for parameters opens.

- 4. Enter the feed-in tariff per kWh in the "Reimbursement" area in the "Feed-in tariff" text field. Select the desired currency in the corresponding drop-down list.
- If you receive compensation for self-consumption, enter the self-consumption tariff in the "Self-consumption tariff" text field.
- If you do not receive compensation for self-consumption, enter O in the "Self-consumption tariff" text field.
- 7. Enter the time for which the electricity tariff applies in the "Electricity tariff" area in the "from" and "to" input fields.
- 8. Enter the electricity tariff that applies to the entered time in the "Price" input field.
- 9. If the electricity tariff only applies to specific weekdays, activate the checkboxes with the respective weekdays.
- 10. If the electricity tariff applies to each weekday, activate all checkboxes with the weekdays.
- 11. To enter additional electricity tariffs, select 🛨 and enter the data.
- 12. Select [Save].

## 12.9 Setting the Optimization Target

The optimization target defines which target you are pursuing with your Sunny Home Manager plant:

- Achieve the highest self-consumption possible (ecological)
- Save the most costs possible (economical)

The optimization target affects the following components:

- Load control via SMA radio-controlled sockets
- Recommended actions for the "Forecast and recommended action" diagram on the "Current status and forecast" page

#### **Requirements:**

- □ The feed-in tariff, self-consumption tariff and electricity tariff are entered (see Section 12.8).
- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Parameters** tab.
- 3. Select [Edit].

☑ The setting menu for parameters opens.

- 4. In the "Optimization target" area, click the scroll bar and holding the left mouse button pressed, set the optimization target:
  - To achieve the highest self-consumption possible, move the scroll bar towards "ecological".
  - To save the most costs possible, move the scroll bar towards "economical".
- 5. Select [Save].

## 12.10 Entering CO<sub>2</sub> Avoided

The CO<sub>2</sub> factor indicates how much CO<sub>2</sub> is produced for every single kilowatt hour of electricity generated. The CO<sub>2</sub> factor can vary depending on the grid operator. You can find out how high the CO<sub>2</sub> factor is for 1 kilowatt hour of electricity from your grid operator.

Sunny Portal can use the  $\rm CO_2$  factor to calculate how much  $\rm CO_2$  has been avoided thanks to the power generation of your PV plant.

You can display the  $CO_2$  avoided on the following pages:

- "Plant profile" page
- "Daily info report" or "Monthly info report" (see Section 11.3.2 "Configuring Reports", page 65).

#### **Requirement:**

- □ You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Parameters** tab.
- 3. Select [Edit].

☑ The setting menu for parameters opens.

- 4. In the "Factor" area, enter the CO<sub>2</sub> factor in the text field or click the scroll bar and holding the left mouse button pressed, set the CO<sub>2</sub> factor.
- 5. Select [Save].

## 12.11 Calculating the Predicted Annual Yield

The Sunny Portal uses a table to show how the predicted annual yield of your PV plant is distributed throughout the months of the year.

The predicted annual yield of the PV plant is calculated from the specific annual yield (kWh/kWp) at the location of the PV plant multiplied by the plant power.

You can obtain the specific annual yield for your PV plant's location from irradiation maps. The Sunny Portal does not take into account local conditions such as shadings of your PV plant or the plant's orientation.

#### **Requirements:**

- $\Box$  The plant power is set (see Section 12.4).
- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Parameters** tab.
- 3. Select [Edit].

☑ The setting menu for parameters opens.

4. In the "Yield expectations" area, enter the specific annual yield in the "Specific Annual Yield" text field.

☑ The predicted annual yield is displayed in the "Predicted Annual Yield" field.

- 5. To allow the average expected yield and the monthly distribution to be configured on the "Annual Comparison" page, activate the **The monthly distribution can be configured in the diagrams** checkbox.
- 6. Select [Save].

## 12.12 Setting the Monthly Distribution of the Predicted Annual Yield

The monthly distribution shows how the predicted annual yield is distributed throughout the months of the year.

You have the following options:

- Have Sunny Portal suggest the monthly distribution
- Manually enter the monthly distribution

#### Have Sunny Portal Suggest the Monthly Distribution

#### **Requirements:**

- □ The plant location is entered (see Section 12.2 "Changing Plant Data", page 71).
- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Parameters** tab.
- 3. Select [Edit].

☑ The setting menu for parameters opens.

4. Select [Suggest a Monthly Distribution] in the "Yield expectations" area.

 $\blacksquare$  The monthly distribution is displayed in the table with the months.

- 5. To allow the average expected yield and the monthly distribution to be displayed in the diagrams on the "Annual Comparison" and "Energy and Power" pages, activate the Display the monthly distribution in the yearly comparison, as well as energy and power checkbox.
- 6. To allow the average expected yield to be configured on the "Annual Comparison" and "Energy and Power" pages, activate the The monthly distribution can be configured in the diagrams checkbox.

#### Manually Enter the Monthly Distribution

- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the **Parameters** tab.
- 3. Select [Edit].

☑ The setting menu for parameters opens.

- 4. In the "Yield expectations" area, enter the values in the "in %" text fields in the table with the months.
- 5. To allow the predicted annual yield and the monthly distribution to be displayed in the diagrams on the "Annual Comparison" and "Energy and Power" pages, activate the Display the monthly distribution in the yearly comparison, as well as energy and power checkbox.
- 6. To allow the predicted annual yield to be configured on the "Annual Comparison" and "Energy and Power" pages, activate the The monthly distribution can be configured in the diagrams checkbox.
- 7. Select [Save].

## 12.13 Editing the Data Releases

You can set whether you would like to provide the "sonnenertrag.eu" PV database with your plant data.

- 1. Select Configuration > Plant Properties in the page and drop-down menu.
- 2. Select the Data releases tab.
- 3. Select [Edit].

☑ The setting menu for the data releases opens.

- 4. Activate or deactivate the data releases checkbox.
- 5. Select [Save].

# 13 User Management

## 13.1 Users and User Rights

If you have "Plant Administrator" rights, you can create additional users in the Sunny Portal so they can access your Sunny Portal plant. You can assign various roles to users. Roles differ in the rights the users have in your Sunny Portal. The following roles are possible:

- "Guest"
- "Standard User"
- "Installer"
- "Plant Administrator"

Rights	Role			
	"Guest"	"Standard User"	"Installer"	"Plant Administrator"
Login	1	1	1	✓
View pages	1	1	1	1
Change and delete pages	-	-	✓	✓
Release pages for viewing in Sunny Portal and publish pages	-	-	✓	✓
Save diagram data	-	1	1	1
View and change user information	1	1	✓	1
Change Sunny Portal password	-	1	1	1
Change the plant password	-	-	1	1
View device properties	-	1	1	1
View plant properties	-	1	1	1
Change plant properties	-	-	1	1
View report configuration	-	1	1	1
Change report configuration	-	-	1	✓
Change device properties	-	-	1	✓
Configure SMA radio- controlled sockets	-	-	~	1
Set the operating mode of SMA radio-controlled sockets using the Sunny Portal	-	-	•	✓
Replace devices	-	-	1	1

Rights	Role			
	"Guest"	"Standard User"	"Installer"	"Plant Administrator"
Replace the Sunny Home Manager	-	-	-	1
Delete devices	-	-	1	1
Delete Sunny Home Manager	-	-	1	1
Delete Sunny Home Manager plant	-	-	1	1
Reassign the Sunny Home Manager to the plant	-	-	<b>*</b>	✓
Set the communication monitoring	-	-	✓	1
Set inverter comparison	-	-	1	1
View the system logbook and approve entries	-	1	✓	1
Import data	-	-	1	1
Read the software package version	-	1	✓	1
View user management	-	-	-	✓
Create and delete users and assign roles	-	-	-	1

## 13.2 Creating a New User

#### **Requirement:**

- □ You are a "Plant Administrator" (see 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > User Management in the page and drop-down menu.
- 2. Select [New User].
- 3. Enter the new user's e-mail address in the "E-mail Address" text field.
- 4. Activate the desired role option in the "Roles" area.
- 5. Select [Save].

 ${f {f D}}$  The new user receives an e-mail with the access data.

## 13.3 Deleting Users

#### **Requirement:**

- □ You are a "Plant Administrator" (see 13.1 "Users and User Rights", page 82).
- 1. Select **Configuration > User Management** in the page and drop-down menu.
- 2. Select in the line of the user and the "Delete" column.
- 3. Click [Yes] to confirm the security question.

## 13.4 Changing User Rights

#### **Requirement:**

- □ You are a "Plant Administrator" (see 13.1 "Users and User Rights", page 82).
- 1. Select Configuration > User Management in the page and drop-down menu.
- Select in the line of the user and the "Edit" column.
   The "E-mail Address" and "Roles" areas open.
- 3. Activate the desired role option in the "Roles" area.
- 4. Select [Save].

☑ The user rights are changed for the Sunny Home Manager plant.

## 13.5 Changing User Information

Each user can enter user information. User information includes the name and the address, for example.

- 1. Select User Info/Logout > User Information in the page and drop-down menu.
- 2. Select [Edit].

☑ The setting menu for user information opens.

- 3. Enter the user information.
- 4. Select [Save].

# 14 Password Information

## 14.1 Selecting Secure Passwords

You increase the security of your password with the following measures:

- Select passwords that contain at least 8 characters.
- Use combinations of upper and lowercase letters, special characters and numbers.
- Do not use names or common words (e.g., "dog", "cat", "house").
- Avoid using words that have any personal relevance to you such as the names of persons or pets, personnel numbers, identification numbers or car license plates.
- Do not repeat names or words (e.g., "househouse" or "catcat").
- Do not combine numbers or letters in the same order as they appear on your keyboard (e.g., "12345", "qwertz").

## 14.2 Required Passwords

## 14.2.1 Sunny Portal Password

You can log into Sunny Portal with the Sunny Portal password.

If you register a PV plant in the Sunny Portal, you must define a Sunny Portal password during registration.

If you have created a new user in Sunny Portal (see Section 13.2), you receive an e-mail with a Sunny Portal password.

You can change the Sunny Portal password (see Section 14.3.1)

## 14.2.2 Plant Password

All Bluetooth devices with the same password and the same NetID form a plant. Therefore, any password that is the same for all Bluetooth devices of a plant is referred to as the plant password.

You can only access all your PV plant's *Bluetooth* devices using your communication product (e.g. Sunny Explorer, Sunny Home Manager) if all *Bluetooth* devices have the same password.

You must define the plant password when you register the Sunny Home Manager plant. The plant password that you defined when you registered the Sunny Home Manager is the "Installer" user group password. You can change the plant password (see Section 14.3.2).

# 14.3 Changing Passwords

## 14.3.1 Changing the Sunny Portal Password

#### Sunny Portal password requirements:

- □ The Sunny Portal password can be a maximum of 8 characters.
- □ You are a "Standard User", "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

#### The following special characters are permitted:

- ! \$ % & / () = ? + .;: \_ <> #
- Space
- 1. Select User Info/Logout > User Information in the page and drop-down menu.
- Select If you want to change your password, please click here on the "User Information" tab.
- 3. Enter the old and the new Sunny Portal passwords in the designated text fields.
- 4. Select [Save].

## 14.3.2 Changing the Plant Password

#### **Requirements:**

- □ The Bluetooth LED on the inverter or Bluetooth Piggy-Back or Bluetooth Piggy-Back Offgrid lights up blue.
- You are an "Installer" or "Plant Administrator" (see Section 13.1 "Users and User Rights", page 82).

#### Plant password requirements:

□ The plant password can be a maximum of 12 characters.

#### The following special characters are permitted:

- \$\_!-
- Call up the device properties of the Sunny Home Manager (see Section 8.10 "Entering the Generator Power", page 43).
- 2. Select [Edit].

I The menu for setting the device properties opens.

- 3. Enter a new password in the "Plant password" text field,
- 4. Enter the new password again in the "Repeat" text field.
- 5. Select [Save].

☑ The Sunny Home Manager changes the password for all Bluetooth devices.

## 14.4 Lost Password

## 14.4.1 Forgotten Sunny Portal Password

- 1. Open www.SunnyPortal.com.
- 2. Select Forgotten Password? in the "Login" area.
- 3. Enter your e-mail address in the "E-mail" text field.
- 4. Select [Generate New Password].

You will receive an e-mail with a new password.

 Change the assigned password (see Section 14.3.1 "Changing the Sunny Portal Password", page 86).

## 14.4.2 Forgotten Password

You can activate each *Bluetooth* device with a personal unlocking key (PUK) (see the Sunny Explorer help).

# 15 Troubleshooting

Problem	Cause and corrective measures		
The Plant Setup Assistant does not find the Sunny Home Manager with the entered serial number and registration ID.	You may have entered the serial number and/or the registration ID incorrectly.		
	Corrective measures:		
	• Make sure that the entries are correct.		
	It is possible that the Sunny Home Manager is not correctly connected to the router.		
	Corrective measures:		
	<ul> <li>Make sure that the Sunny Home Manager is connected to the router correctly (see the installation manual of the Sunny Home Manager).</li> </ul>		
	The Sunny Home Manager may not be able to establish a connection to the Sunny Portal, because DHCP is not activated on your router.		
	or		
	The Sunny Home Manager may not be able to establish a connection to the Sunny Portal, because there is a proxy server in your network.		
	Corrective measures:		
	<ul> <li>Establish the connection to the Sunny Portal using the Sunny Home Manager Assistant (see the installation manual of the Sunny Home Manager).</li> </ul>		
	The Sunny Home Manager is assigned to a different plant in the Sunny Portal, e.g. if you have purchased a used Sunny Home Manager.		
	Corrective measures:		
	<ul> <li>Completely reset the Sunny Home Manager (see the installation manual of the Sunny Home Manager).</li> </ul>		
	<ul> <li>If the problem continues, contact the previous owner and ask him to delete the Sunny Home Manager in the Sunny Portal.</li> </ul>		
	or		
	Contact the SMA Service Line.		

Problem	Cause and corrective measures
The Sunny Home Manager does not detect any or not all	The NetID of your PV plant may not be set for the new Bluetooth devices.
new Bluetooth devices.	Corrective measures:
	<ul> <li>Make sure that the NetID of your PV plant is set for the new devices.</li> </ul>
	<ul> <li>Make sure that NetID "1" is <b>not</b> set for the new devices and on the Sunny Home Manager.</li> </ul>
	The wireless connection of several devices may be disturbed by ambient conditions.
	Corrective measures:
	<ul> <li>Make sure that the connection quality for the Bluetooth devices is at least "good" (see the manual of the Bluetooth devices).</li> </ul>
	<ul> <li>If the connection quality is not at least "good", use a Bluetooth repeater or SMA radio-controlled socket. This allows you to extend the wireless range of your Bluetooth network.</li> </ul>
	Inverters with Bluetooth Piggy-Back shut down overnight. Therefore, the Sunny Home Manager cannot establish a connection to these inverters at this time.
	Corrective measures:
	• Continue the registration when there is sufficient irradiation.
	The devices of your PV plant may not be operating. Therefore, the Sunny Home Manager cannot establish a connection to these devices.
	Corrective measures:
	Start the devices.
The "Energy balance" page is not displayed.	The "Energy balance" page is only displayed if at least 1 consumption meter or 1 feed-in meter is connected to the Sunny Home Manager.
	Corrective measures:
	<ul> <li>Connect at least 1 consumption meter or 1 feed-in meter to the Sunny Home Manager (see the installation manual of the Sunny Home Manager).</li> </ul>

Problem	Cause and corrective measures
The "Current" tab on the "Energy balance" and "Load balance	The tab is only displayed if the data request interval is set to "Automatic".
and control" <b>pages is not</b> displayed	Corrective measures:
	<ul> <li>Set the data request interval to "Automatic" (see Section 8.7 "Setting the Data Request Interval", page 41).</li> </ul>
The diagrams are empty or incomplete.	No energy meters or not all energy meters are connected to the Sunny Home Manager.
	Corrective measures:
	<ul> <li>Connect the energy meters to the Sunny Home Manager (see the installation manual of the Sunny Home Manager).</li> </ul>
	The Sunny Portal cannot receive any data from the Sunny Home Manager.
	Corrective measures:
	<ul> <li>Make sure that the connection between the Sunny Home Manager and the Sunny Portal is established (see the installation manual of the Sunny Home Manager).</li> </ul>
The Sunny Portal displays unrealistic data.	The energy meters are connected to the wrong connection ports of the Sunny Home Manager.
	Corrective measures:
	<ul> <li>Make sure that each energy meter is connected to the connection port that is assigned to the energy meter (see the installation manual of the Sunny Home Manager).</li> </ul>
The Sunny Portal does not display a weather forecast in the "Forecast and	It can take up to 24 hours after the Sunny Home Manager has been initially registered in the Sunny Portal until the weather forecast is displayed.
recommended action" diagram.	Corrective measures:
	<ul> <li>After 24 hours, check again to see whether the weather forecast is displayed.</li> </ul>
	• If after 24 hours there is still no weather forecast displayed, contact the SMA Service Line.

Problem	Cause and corrective measures
The animated graphic on the "Current status and forecast" page does not display any current data.	The data request interval may not be set to "Automatic". The Sunny Portal therefore does not receive any current data from the Sunny Home Manager. • Set the data request interval to "Automatic"
	(see Section 8.7).
	There may not be a PV generation meter connected to the Sunny Home Manager and too many data requesting devices may access the devices of your PV plant at the same time (e.g. Sunny Beam and several computers with Sunny Explorer).
	Corrective measures:
	<ul> <li>Make sure that in addition to the Sunny Home Manager only a maximum of 2 other data requesting devices access your PV plant at the same time.</li> </ul>
No data is displayed on the "Current" tab located on the "Load balance and control"	Too many data requesting devices may have access to the devices of your PV plant at the same time (e.g. Sunny Beam and several computers with Sunny Explorer).
page.	Corrective measures:
	<ul> <li>Make sure that in addition to the Sunny Home Manager only a maximum of 2 other data requesting devices access your PV plant at the same time.</li> </ul>
No data is displayed on the "Current" tab located on the "Energy balance" page.	There may not be a PV generation meter connected to the Sunny Home Manager and too many data requesting devices may access the devices of your PV plant at the same time (e.g. Sunny Beam and several computers with Sunny Explorer).
	Corrective measures:
	<ul> <li>Make sure that in addition to the Sunny Home Manager only a maximum of 2 other data requesting devices access your PV plant at the same time.</li> </ul>
A meter reading other than the meter reading on the energy meters is displayed in the Sunny Portal.	The Sunny Home Manager may have been temporarily out of operation or the connection between the Sunny Home Manager and the energy meters may have been interrupted.
	Corrective measures:
	<ul> <li>Read the current meter reading on the energy meters and enter it in the Sunny Portal (see Section 8.6 "Configuring the Energy Meter", page 40).</li> </ul>

Problem	Cause and corrective measures		
After the device is replaced using the Configuration Assistant, the current parameters are not displayed in the parameter list.	The new parameters may have not yet been transferred to the Sunny Portal. <b>Corrective measures:</b> • Call up the parameter list again later.		
When configuring the SMA radio-controlled sockets, the time period cannot be set as desired.	The time period must be at least as long as a) the maximum program operating time or b) the sum of the minimum switch-on time and the minimum switch- off time and the sum of the device operating time and the minimum switch-off time set for the time period.		
	Corrective measures:		
	<ul> <li>When setting the time period, take into consideration the maximum program operating time or the minimum switch-on and switch-off time and the set device operating time.</li> </ul>		
The Sunny Home Manager does not switch the SMA radio- controlled socket on.	You may have set the SMA radio-controlled socket to "Automat at the beginning of a time period, e.g. the time period starts at 1:00 p.m. and you have set the SMA radio-controlled socket t "Automatic" after 1:00 p.m. If, due to the maximum program operating time, the load cannot complete operation or if the load does not have the set device operation time available within the time period, the Sunny Home Manager only switches the SMA radio-controlled socket on within the next time period.		
	Corrective measures:		
	<ul> <li>To set the connected load to start immediately, set the operating mode of the SMA radio-controlled socket to "switch on" (see Section 9.3).</li> </ul>		
You cannot configure the SMA radio-controlled sockets in the Sunny Portal and cannot set the operating mode of the SMA radio-controlled sockets using the Sunny Portal.	<ul> <li>You do not have "Installer" or "Plant Administrator" user rights.</li> <li>Ask the "Plant Administrator" to assign you "Installer" or "Plant Administrator" user rights (see Section 13.4 "Changing User Rights", page 84).</li> </ul>		

# 16 Contact

If you have technical problems concerning our products, contact the SMA Service Line. We require the following information in order to provide you with the necessary assistance:

- Serial number and software package of the Sunny Home Manager
- Serial number and software package of the SMA radio-controlled socket
- Energy meter type
- Reading head type

#### SMA Solar Technology AG

Sonnenallee 1 34266 Niestetal, Germany www.SMA.de

#### **SMA Service Line**

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Communication:	+49 561	9522	2499
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## SMA Solar Technology

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